



**N A K U S P**

## **Village of Nakusp**

### **Director of Operations (Public Works)**

The Village of Nakusp is located on the shores of the Upper Arrow Lakes, and is surrounded by spectacular mountains, clear lakes and rivers, and breathtaking scenery. Nakusp is a community of 1600 offering the amenities of a much larger center.

The Village is looking for a dynamic leader to join their management team as Director of Operations. Reporting to the Chief Administrative Officer, the Director of Operations will play a key role in the management, maintenance and operation of the Village's infrastructure. The Director will provide support to the management team in strategic planning, departmental budgeting, and monitoring, risk management, and will advise the Chief Administrative Officer on all matters pertaining to the department.

The successful candidate will have proven leadership and organizational skills, and will maintain effective working relationships with staff, businesses, other local governments, contractors, consultants, and the public.

The Director of Operations exercises a high degree of initiative and judgment and is responsible for the Public Works department (including the water and sewer utility). The individual must have the ability to thrive in a fast-paced environment and to exercise considerable independent judgement. The primary responsibilities and experience requirements are the safe and efficient management and operation of the department and its employees, water, sewer, mobile equipment, buildings and grounds, roads system, capital and operating budgeting, capital projects and safety programs.

A thorough knowledge of local government Public Works and Utilities and experience at a management level is required and post-secondary education in an engineering related discipline would be an asset; however, individuals possessing a combination of training and experience will also be considered. Environmental Operators Certification at the minimum levels of Wastewater Treatment 2, Water Treatment 2, Water Distribution 2 and Wastewater Collection 2 are required. Proficiency in Microsoft programs such as Word and Excel are required.

This is an exempt position and is part of the senior management team. Nakusp offers a very competitive salary to the right person in addition to an excellent benefit package. Interested applicants should send a resume and cover letter, outlining their salary expectations, to Laurie Taylor, CAO Village of Nakusp, email: [ltaylor@nakusp.com](mailto:ltaylor@nakusp.com) by **4:00 p.m. on Tuesday, March 6, 2018**. For more information, please contact the Village Office at 250-265-3689.

We thank all who apply however only those selected for an interview will be contacted.