

AGENDA

FOR THE REGULAR MEETING OF COUNCIL TO BE HELD TUESDAY, OCTOBER 9, 2018 6:30 p.m.

EMERGENCY SERVICES BUILDING 300-8TH AVENUE NW

CALL TO ORDER

INTRODUCTION OF LATE ITEMS

a)

A. AGENDA APPROVAL

Pg. 1-4

Recommended Motion:

THAT the agenda for the October 9, 2018 Council meeting be approved as amended/submitted.

B. MINUTES Pg. 5

1. Minutes of September 24, 2018 Regular Meeting

Pg. 6-14

Recommended Motion:

THAT the Minutes of September 24, 2018 Regular Meeting be adopted as amended/submitted.

C. <u>DELEGATIONS</u>, <u>PETITIONS</u>, <u>PRESENTATIONS</u>

Pg. 15

н.	NEW BUSINESS	Pg. 25

1. CBBC Letter of Funding Commitment – Broadband Report from CAO Pg. 26

Recommended Motion:

THAT the Village of Nakusp commit to funding in the amount of \$90,519 for the point of presence, backbone fibre and project management for the Village's share of the broadband project from Playmor junction to Nakusp.

AND THAT the broadband funding be taken from the Community Works Fund (Gas Tax) Reserve.

2. Cancel Council Meeting
Report from CAO

Pg. 27

Recommended Motion:

THAT the October 22, 2018 Council Meeting be cancelled.

3. Public Art Committee
Report from CAO

Pg. 28-29

Recommended Motion:

THAT the following be appointed to the Public Art Committee
Audrey Jansen
Betty Fahlman

Ali Raskob

Ron Plaskett

I	INFORMATION ITEMS	Pg. 30
J.	INQUIRIES BY COUNCIL OF ADMINISTRATION	Pg. 31
K.	NOTICE OF MOTION	Pg. 32
L.	OUESTIONS FROM THE PRESS OR PUBLIC	Pa. 33

M.	<u>ADJOURNMENT</u>	Pg. 34

Recommended Motion:	
THAT the September 24, 2018 Council meeting be adjourned at	PM.



MINUTES

STAFF RECOMMENDATION(S):

That the following Minutes be approved as submitted/amended.

1. September 24, 2018 Regular Council Meeting



MINUTES OF THE REGULAR MEETING OF COUNCIL HELD Monday, September 24, 2018 EMERGENCY SERVICES BUILDING 300 – 8TH AVENUE NW, NAKUSP

Present were:

Mayor Karen Hamling

Councillors Len Heppner

Ulli Mueller Bill Tobey Tom Zeleznik

Staff Laurie Taylor, Chief Administrative Officer

Terry Welsh, Director of Recreation and Parks

Bart Chenuz, Director of Operations

Terry Warren, Fire Chief

Mark Tennant, Treasurer/Deputy Clerk

Gallery Public - 2

CALL TO ORDER

Mayor Hamling called the meeting to order at 6:30 p.m.

INTRODUCTION OF LATE ITEMS

a) NACFOR presentation of dividend cheque under Delegations

A. AGENDA APPROVAL

	Moved by Councillor Heppner/Seconded by Councillor Mueller
R236/18	THAT the agenda for the September 24, 2018 Council meeting be amended by adding: a) C1 – Presentation of NACFOR dividend Cheque AND THAT the agenda for the September 24, 2018 Council meeting be approved as amended.
	Carried

B. MINUTES

1. Minutes of August 27, 2018 Regular Meeting of Council

	Moved by Councillor Heppner/Seconded by Councillor Mueller
R237/18	THAT the Minutes of August 27, 2018 Regular Meeting be adopted as submitted.
	Carried

C. <u>DELEGATIONS, PETITIONS, PRESENTATIONS</u>

1. Presentation of NACFOR dividend cheque

 Kathy Smith and member of the NACFOR Board presented Mayor and Council with a cheque for the 2018 dividend in the amount of \$350,000.
 NACFOR has generated \$1.29 million in dividends since 2014.

2. Community Paramedicine Program

Doug Garland, Area Manager & Chris Hui, Regional Training Officer Sandy Scott & Randy Mackenzie, Community Paramedics

• Powerpoint presentation regarding the newly created community paramedicine program.

D. <u>BUSINESS ARISING FROM THE MINUTES</u>

1. Closing of portion of 16th Avenue Report from CAO

	Moved by Councillor Heppner/Seconded by Councillor Mueller
R238/18	THAT the request from John Chernoff, owner of 1021 16 th Avenue to close a portion of 16 th Avenue abutting his property be denied.
	Carried

E. <u>UNFINISHED BUSINESS</u>

1. Outstanding Actions from Council Resolutions
List updated September 19, 2018

	Moved by Councillor Heppner/Seconded by Councillor Zeleznik	
R239/18	THAT the Outstanding Actions on Resolutions report be received for information.	
	Carried	
		ı

F. REPORTS FROM COUNCIL AND ADMINISTRATION

- 1. Mayor Hamling
 - Mayor's Report September 2018
- 2. Councillor Heppner
 - Nothing to report
- 3. Councillor Mueller
 - Library had a very successful book sale this year
- 4. Councillor Zeleznik

R240/18 THAT the Council reports be received for information.	Carried
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REPORTS FROM ADMINISTRATION

- 5. Director of Recreation & Parks August 11 to September 17, 2018
- 6. Director of Operations September 17, 2018

	Moved by Councillor Heppner/Seconded by Councillor Mueller	
R241/18	THAT the Administration reports be received for information.	
	Carı	ried

G. <u>BYLAWS</u>

1. Repealing Bylaw No. 685, 2018 CAO Report

	Moved by Councillor Heppner/Seconded by Councillor Zeleznik	
R242/18	THAT the Repealing Bylaw No. 685, 2018 be read a first and second time.	
		Carried

	Moved by Councillor Heppner/Seconded by Councillor Tobey	
R243/18	THAT the Repealing Bylaw No. 685, 2018 be read a third time.	
		Carried

ADOPTION

2. Property Tax Exemption (2019) Bylaw No. 680, 2018

	Moved by Councillor Mueller/Seconded by Councillor Heppner
R244/18	THAT the Property Tax Exemption (2019) Bylaw No. 680, 2018 be adopted.
	Carried

3. Development Procedures Bylaw No. 681, 2018

	Moved by Councillor Heppner/Seconded by Councillor Tobey	
R245/18	THAT the Development Procedures Bylaw No. 681, 2018 be adopted.	
		Carried

4. Repealing Bylaw No. 682, 2018

	Moved by Councillor Heppner/Seconded by Councillor Tobey	
R246/18	THAT Repealing Bylaw No. 682, 2018 be adopted.	
		Carried

5. False Alarm Bylaw No. 683, 2018

	Moved by Councillor Mueller/Seconded by Councillor Zeleznik	
R247/18	THAT False Alarm Bylaw No. 683, 2018 be adopted.	
		Carried

6. Municipal Ticket Information Bylaw No. 684, 2018

	Moved by Councillor Mueller/Seconded by Councillor Heppner	
R248/18	THAT Municipal Ticket Information Bylaw No. 684, 2018 be adopted.	
		Carried

H. <u>NEW BUSINESS</u>

1. Development Variance Permit - ASLCS - 101 - 1st Ave NW

Relaxation of the number of parking stalls required and the height of the principal building to permit the construction of a 3-storey, 10-unit, affordable housing complex.

CAO advised letters had been sent to the surrounding property owner and the two items of correspondence that had been received pertaining to the DVP were included in the agenda package.

Mayor invited anyone from gallery who wished to speak about the DVP to come forward

There was no response

	Moved by Councillor Heppner/Seconded by Councillor Tobey
R248/18	THAT the Development Variance Permit for Lots 7, 8, 9 and 10 Block 46, District Lot 397, Kootenay District Plan NEP494, PIDs 005-046-076, 005-046-092, 016-257-626 and 016-257-642 (101 – 1 st Ave NW), to reduce the parking requirement from 15 stalls to 10 stalls and increase the permitted height from 10 metres (33 feet) to 11.4 metres (37.5 feet) be approved. Carried

2. Notice on Title – Bylaw Contravention - Wilf Hewat Repairs Ltd. Report from CAO

- Construction without a building permit

Moved by Councillor Heppner/Seconded by Councillor Mueller

R249/18

THAT the CAO of the Village of Nakusp be directed to file a Notice at the Land Title Office in Kamloops, British Columbia, stating that a resolution had been made under Section 57 of the Community Charter by the Mayor and Council of the Village of Nakusp relating to land legally described as Lot A, District Lot 397, Kootenay District Plan NEP78886 and that further information respecting the resolution may be inspected at the office of the Village of Nakusp on normal working days during regular office hours.

Carried

3. RDCK Regional Residential Retrofit (and New Build) Program Report from CAO

Moved by Councillor Mueller/Seconded by Councillor Tobey

R250/18

THAT Council approve a letter of support to the RDCK for their Regional Residential Retrofit (and New Build) Program and commit to in kind support of \$2500 for the two-year program based on 40 hours of staff time at \$50 per hour and \$500 in kind facility rental for workshops held in Nakusp.

Carried

4. RDCK Woodstove Exchange Program Report from CAO

Moved by Councillor Mueller/Seconded by Councillor Heppner

R251/18

THAT the Village of Nakusp participate in the Regional District of Central Kootenay (RDCK) Woodstove exchange program in 2019, and further, that the Village of Nakusp fund up to ten (10) woodstoves for a maximum of \$1,000.

Carried

5. Visitor Centre Statistics Report from CAO

	Moved by Councillor Mueller/Seconded by Councillor Tobey
R252/18	THAT the report dated September 24, 2018 from the CAO entitled Visitor Centre Statistics be received for information.
	Carried

6. CBBC Letter of Support – Connecting BC Funding Application Report from CAO

	Moved by Councillor Heppner/Seconded by Councillor Tobey
R253/18	THAT the Village supply a letter of support to the Columbia Basin Broadband Corporation for their application for funding in the amount of \$3,682,000 from the Connecting BC Program for the installation of broadband from the Playmor junction to Nakusp.
	Carried

7. Asset Management Planning Phase 2 Grant Approval Report from CAO

	Moved by Councillor Zeleznik/Seconded by Councillor Heppner
R254/18	THAT the report from the CAO dated September 24, 2018 entitled Asset Management Planning Phase 2 Grant Approval be received for information.
	Carried

8. Investing in Canada Infrastructure Program Grants Report from CAO

	Moved by Councillor Mueller/Seconded by Councillor Tobey
R255/18	THAT the report from the CAO dated September 24, 2018 entitled Investing in
	Canada Infrastructure Program Grants be received for information.
	Carried

9. **Downtown Revitalization Project – Building Foundation Issues**Report from Director of Recreation & Parks

Moved by Councillor Tobey/Seconded by Councillor Mueller

R256/18

THAT Council support Option 2 which allows the concrete pour to continue with a one (1) foot strip being left open adjacent to the foundation that can be poured once the repairs have been completed by the property owner

AND THAT staff be instructed to work with the property owner to ensure that the width of the opening is sufficient.

Carried

I <u>INFORMATION ITEMS</u>

1. Letter from District of Houston to Minister of Forests, Lands, Resource Operations & Rural Development

Wildfire Resources

Wildfire Resources

- 2. District of Ucluelet letter to Minister of Municipal Affairs & Housing

 Modernization of 1% Utility Tax to include internet and cellular services
- **3. BC Community Forest Association** *Community Forest Indicators 2018 Executive Summary*
- **4. Hon. Katrine Conroy, MLA Kootenay West** *Seeking public input on 2019 Provincial budget*
- 5. Nakusp & District Museum and Nakusp Public Library
 Request permission to move buckboard wagon and small building from in front of
 the Centennial Building to another location on Village land
- **6.** Nakusp Public Library and Arrow Lakes Historical Society

 Request permission to paint parking space lines on parking lot sidewalk beside building

	Recommended Motion:
R257/18	THAT Items I1 to I4 be received for information, and that item(s) be brought forward for discussion.
	AND THAT Item I5 and I6 be referred to staff for investigation and report back to Council as required.
	Carried

Mayor

J.	INQUIRIE Nil	S BY COUNCIL OF ADMINISTRATION				
K.	NOTICE O	DF MOTION				
L.	QUESTIONS FROM THE PRESS OR PUBLIC Nil					
M.	<u>ADJOURI</u>	<u>NMENT</u>				
		Moved by Councillor Heppner/Seconded by Councillor Mueller				
R258/18		THAT the September 24, 2018 Council meeting be adjourned at 7:45 PM. Carried				

Chief Administrative Officer



DELEGATIONS, PETITIONS AND PRESENTATIONS

NIL



BUSINESS ARISING FROM MINUTES

1.



UNFINISHED BUSINESS

1. Outstanding Actions on Council Resolutions - Oct 4 2018



OUTSTANDING ACTIONS ON COUNCIL RESOLUTIONS

(originating from council direction)

October 4, 2018

	<u>I A K L</u>	J S P		,
	Origin	Item	Description	Status
1		Subdivision Bylaw	Update required	Ongoing
2		Policy Manual	Review of existing policies; update as required –	Ongoing. Report on personnel policies to Council Oct 24/16; report on financial policies to Council Nov 14/16; report on public works and fire department policies Nov 28/16
3	R193/12	Staff develop a policy for purchasing sponsorship in community events rather than granting fee waiver	Policy development – purchase of sponsorship (advertising) in community events.	In conjunction with policy manual review
4	LOAN	North Kuskanax Local Service Area		Ongoing - Petitions received for supply of water and sewer to 9 properties. LSA and Borrowing Bylaws given 3 readings April 10, 2017 and sent to Province for a approval on April 11, 2017. Road slough on April 21 may result in increased costs — unknown until road repaired. Staff to continue to work with residents. Revised costs and letter sent to residents early July 2017. Deadline for Village to receive petition is Sept 27/17 in order to make the 2018 spring intake. Bylaw received Ministerial approval. Security Issuing reso at Nov 14 meeting. MSIR sent to RDCK for prep of Security Issuing Bylaw. RDCK adopted Security Issuing Bylaw; forwarded to MFA — bylaw will be put on spring MFA intake Work has started on project. Confirmation received from MFA that bylaw on list for spring intake. Expect loan proceeds. Loan Proceeds received May 18/18. Project to be completed Sept/18

Ongoing	
Completed	
Ready for Council	

	Origin	Item	Description	Status
5		Rainbow Sidewalk		ONGOING LBGTQ+ group from school presentation at April 10 Council meeting requesting installation of rainbow sidewalk. Report from Director of Operations at May 8, 2017 meeting. Staff to work with proponents. Awaiting additional information from school group leader. Report to Council May 23/17 Director of Operations has been in contact and no additional information has been submitted by group leader. Report to Council Oct 10/17 re change of location; They will wait until the road exchange & downtown revit is done
6	OIC	Road Exchange Broadway / 1 St NW		ONGOING Remove arterial a highway designation removed from Broadway and added to 1st Street NW. Swap has the support of the MOTI. Designation was done by OIC 1044/00. June 12/17 Council adopted resolution to apply for OIC. Advised by Ministry of Community Sport staff that the request has to come from MOTI. Contacted MOTI week of July 4, 2017. Ministry staff to find contact for us at MOTI. Follow up emails sent to MOTI week of August 1, 2017. Ministry of MA & H gave us new contact at MOTI – email sent Aug 9/17. Follow up email sent Aug 21/17 Staff had conference call with MOT Oct 17 – OIC request & backup should be sent to Govt by end of year – OIC should be done in early spring 2018. March 6/18 – MOT has completed consultation with First Nations – now will be sent to Victoria. Apr 19/18 – no update from MOT. May 7/18 – no update from MOT. May 7/18 – moupdate from MOTI May 24/18 – MOTI advised they sent the package to their head office on May 24 – it will take up to 6 months to approve June 12/18 – confirmation from MOT in Victoria – they received the file and are reviewing Aug 2/18 – nothing yet Aug 22/18 – nothing yet Sept 19/18 – nothing yet

Ongoing	
Completed	
Ready for Council	

				Oct 4 2018 – nothing yet
7	GRANT	Clean Water & Wastewater Fund	Replacement of 2" galvanized water mains	ongoing Grant application for \$511,128 submitted Oct 31/16. Village portion \$104,689. Total project \$615,817. Intake deadline Nov 23/16 Received approval of Grant March 23 2017 Tender posted on BC Bid. Closes May 18 2017. Tender awarded Project started July 10/17. Project completed under budget. Grant modified to permit additional work — report Nov 27/17. Council approved additional work Nov 27/17 Extension to March 31/19 due to weather conditions delaying construction Alexander to be done by end of July/18 Nakusp East to be done by end of Sept/18
8	GRANT	Downtown Revitalization Project	Construction Grant - CBT	Council to decide on how much of project will be completed with the monies available (\$1,000,000). Meeting with committee scheduled for March 26 Public Open House April 30/18 May 3/18 – Council approved completion of 3 blocks (without midblocks) – 5 th Ave to 2 nd Ave. Tenders issued May 31/18. Site meeting June 20/18 Closing date July 12/18. One bid higher than project budget. Village to act as own general contractor. Grant of \$234K from CBT approved Aug 2/18 Project started Sept 4/18
9	GRANT	Public Art Grant	СВТ	June 15/18 Application submitted to CBT for public art grant to purchase 1 or 2 pieces of art work for downtown. Total cost \$25,000. Grant of \$20K from CBT approved Aug 2/18 Committee appointed Oct 4 2018
10	GRANT	Asset Management	Province	Stage one – assessment of infrastructure completed April 2018 Stage two – step one – Asset Management policy to Council June 25/18 – approved Grant submitted to Province of BC Asset Management Prioritization funding July 11 for Phase 2 – development of Plan (\$7500 grant – Village portion \$2500 – total \$10K) – Funding approved Sept 18/18

Ongoing	
Completed	
Ready for Council	

	Origin	Item	Description	Status
11	GRANT	BC Rural Development Grant	Province	July 9/18 Approval from Council to submit application for "Investment Ready Nakusp" in the amount of \$66,400 on behalf of the Economic Development Committee of the Common Agenda. Total Project \$83,000. Grant submitted July 11/18

Ongoing	
Completed	
Ready for Council	



REPORTS FROM COMMITTEES

- 1. Mayor Hamling
- 2. Councillor Heppner
- 3. Councillor Mueller
- 4. Councillor Tobey
- 5. Councillor Zeleznik

STAFF RECOMMENDATION(S):

That Council pass the following resolution:

"That the Council Committee reports be received for information".



BYLAWS

Adoption

1. Repealing Bylaw No. 685

VILLAGE OF NAKUSP

BYLAW NO. 685

REPEALING BYLAW

	EAS Section 122 of the <i>Community Charter</i> provides that if Council is required to exercise er by bylaw, that power may only be exercised by bylaw;
bylaw	VHEREAS Section 137 of the <i>Community Charter</i> provides that the power to adopt a includes the power to amend or repeal such a bylaw, and that the power to amend or a bylaw must be exercised by bylaw;
NOW follows	THEREFORE the Council of the Village of Nakusp in open meeting assembled, enacts ass:
1.	That "Nakusp & District Water Management Committee Establishment Bylaw No. 480, 1995" is repealed.
2.	This bylaw may be cited for all purposes as the "Village of Nakusp Repealing Bylaw No.685, 2018".
Read a	first, second and third time by the Municipal Council this 24 th day of September, 2018.
Adopto	ed by the Municipal Council of the Village of Nakusp this

Mayor

Chief Administrative Officer



ITEM H

COVER SHEET

NEW BUSINESS

- 1. CBBC Letter of Funding Commitment Broadband Report from CAO
- 2. Cancel Council Meeting Report from CAO
- **3. Public Art Committee** *Report from CAO*



<u>STAFF REPORT – Request for Council decision</u>

DATE: October 9, 2018

SUBJECT: CBBC Letter of Support – Connecting BC Funding Application

TO: Mayor and Council FROM: Laurie Taylor, CAO

PURPOSE:

Council approval for commitment of funds to the broadband project.

BACKGROUND:

At the September 24, 2018 meeting Council was advised that the Columbia Basin Broadband Corporation (CBBC) is applying for funding in the amount of \$3,682,000 from the Connecting BC Program, funded by the Province of BC and administered by the Northern Development Initiative Trust to provide high speed internet connectivity to several municipalities including Nakusp. The proposal is for broadband to along a corridor from Playmor to Nakusp.

The total budget for the Playmor to Nakusp project is \$7,365,000 of which \$525,000 will be contributed by the RDCK. The RDCK contribution of \$525,000 will be made up of contributions from Area H, Area K, Nakusp, New Denver, Silverton and Slocan, partly based on the number of households that will be serviced in each area. Nakusp's share of \$90,519 can be paid over a three-year period and can be funded from our gas tax reserves. The estimated balance in the gas tax reserves at the end of 2018 is \$125,000.

At the September 24, 2018 meeting Council approved a letter of support and Council is now being asked to commit the funding to the project.

STAFF RECOMMENDATION:

THAT the Village of Nakusp commit to funding in the amount of \$90,519 for the point of presence, backbone fibre and project management for the Village's share of the broadband project from Playmor junction to Nakusp.

AND THAT the broadband funding be taken from the Community Works Fund (Gas Tax) Reserve.

Respectfully submitted.

Laurie Taylor
Chief Administrative Officer



STAFF REPORT – Request for Council Decision

DATE: October 9, 2018

SUBJECT: Cancel Council Meeting TO: Mayor and Council

FROM: Laurie Taylor, Chief Administrative Officer

PURPOSE:

Consider cancelling the October 22, 2018 Council Meeting.

BACKGROUND

The October 22 meeting is the final meeting with the current council. Staff will have limited time to prepare for the meeting as the advance poll is October 10 and election day is October 20. Given the timing of the meeting staff are requesting that Council cancel it.

STAFF RECOMMENDATIONS:

THAT the October 22, 2018 Council Meeting be cancelled.

Respectfully submitted,

Laurie Taylor CAO



STAFF REPORT - Request for Council Decision

DATE: October 9, 2018
SUBJECT: Public Art Committee
TO: Mayor and Council
FROM: Laurie Taylor, CAO

PURPOSE:

Make appointments to the Public Art Committee.

BACKGROUND:

In May of this year the Village applied for a public arts grant in the amount of \$20,000 from CBT for the purchase and installation of public art in the downtown. Conditions of the grant include the fact that the artwork must be done by artists who have lived within the CBT region for at least one year and the artwork must be located so that it is accessible to the public. Under the terms of the grant the Trust will contribute up to 80% of the project's cash budget to a maximum of \$30,000. The 20% required local contribution must be financial, not in kind. The Village received a \$5000 donation, so using those funds we could access \$20,000 in funding from CBT for a total of \$25,000.

The Village was successful in obtaining a \$20,000 grant. Under the provisions of Policy GA.8 – Public Art it states

The Village will establish a Public Art Committee comprised on one member of Council and four members at large from residents of the Village. The purpose of the Committee is to recommend to Council the selection of the artwork and the location for the artwork.

The suggestions for committee members are as follows:

Audrey Jansen - artist and has sat on the ALFA guild

Betty Fahlman- artist and Previous ALFA guild member; conducts Art classes and is a graduate of fine arts.

Ali Raskob - chamber member and president and involved in the Art Nights

Ron Plaskett who has been part of the Arts Council for years as well as working on the performing artists series and performance set ups.

Public Art Page 2

RECOMMENDATION:

THAT the following be appointed to the Public Art Committee
Audrey Jansen
Betty Fahlman
Ali Raskob
Ron Plaskett

Respectfully submitted,

Laurie Taylor CAO



INFORMATION ITEM (S)



INQUIRIES BY COUNCIL OF ADMINISTRATION



NOTICE OF MOTION



QUESTIONS FROM PUBLIC OR PRESS



ADJOURNMENT