AGENDA
FOR THE REGULAR MEETING OF COUNCIL
TO BE HELD MONDAY, DECEMBER 9, 2019
6:30 p.m.
EMERGENCY SERVICES BUILDING
300-8TH AVENUE NW

CALL TO ORDER

INTRODUCTION OF LATE ITEMS

A. AGENDA APPROVAL

Recommended Motion:

THAT the agenda for the December 9, 2019 Council meeting be approved as submitted/amended.

B. MINUTES

1. Minutes of November 25, 2019 Regular Meeting

Recommended Motion:

THAT the Minutes of November 25, 2019 Regular Meeting be adopted as submitted/amended.

C. DELEGATIONS, PETITIONS, PRESENTATIONS

NIL

D. BUSINESS ARISING FROM THE MINUTES

NIL
E. **UNFINISHED BUSINESS**

1. Outstanding Actions from Council Resolution

   List dated December 9, 2019.

   **Recommended Motion:**

   **THAT** the Outstanding Actions on Resolution report dated December 9, 2019 be received for information.

F. **REPORTS FROM COUNCIL & ADMINISTRATION**

   1. Mayor Zeleznik Report
   2. Councillor DeSandoli Report
   3. Councillor Miller Report
   4. Councillor McLaren-Caux Report
   5. Municipal Campground Expansion Committee Meeting Minutes
      November 18, 2019
   6. Nakusp Hot Springs Advisory Committee Meeting Minutes
      October 17, 2019

   **Recommended Motion:**

   **THAT** items F1 to F6 be received for information.

G. **BYLAWS**

   1. Bylaw 645-3, 2019 Licensing of Dogs

      To enact the Licensing of Dogs within the municipal boundaries of Nakusp.

      **Recommended Motion:**

      **THAT** Bylaw 645-3, 2019 Licensing of Dogs be given a first (1st) reading.

      **Recommended Motion:**

      **THAT** Bylaw 645-3, 2019 Licensing of Dogs be given a second (2nd) reading.
Recommended Motion:

THAT Bylaw 645-3, 2019 Licensing of Dogs be given a third (3rd) reading.

2. Bylaw 684-2 Amended Schedule 10 Animal Control
To enact fines for unlicensed dogs.

Recommended Motion:

THAT Bylaw 684-02 Amended Schedule 10 Animal Control be given a first (1st) reading.

Recommended Motion:

THAT Bylaw 684-02 Amended Schedule 10 Animal Control be given a second (2nd) reading.

Recommended Motion:

THAT Bylaw 684-02 Amended Schedule 10 Animal Control be given a third (3rd) reading.

H. NEW BUSINESS

1. Staff Report – Bylaw Notification System
To request approval to register with Bylaw Notice Enforcement Regulation.

Recommended Motion:

THAT Council request the Ministry of Attorney General to add the Village of Nakusp to the Bylaw Notice Enforcement Regulation to allow for the Village to practice bylaw adjudication under the Local Government Bylaw Notice Enforcement Act.
2. **Village Food Security**

Old Fire Hall Collective is looking for support from the Village of Nakusp so they can create a food security plan for the Arrow Lakes Valley.

**Recommended Motion:**

THAT the Village of Nakusp apply for grant funding to the Poverty Reduction Planning & Action Program through the Union of BC Municipalities on behalf of the Old Fire Hall Collective.

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### I. INFORMATION ITEMS

1. **Order of British Columbia – 2020 Call for Nominations**

2. **UBCM What’s New – Building Code Updates**

3. **Columbia Basin Rural Development Institute**

4. **Recycle BC Communications Update December 2019**

**Recommended Motion:**

THAT Items I1 to I4 be received for information, and that item(s) ___ be brought forward for discussion.

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### J. INQUIRIES BY COUNCIL OF ADMINISTRATION

NIL

### K. NOTICE OF MOTION

NIL

### L. QUESTIONS FROM THE PRESS OR PUBLIC

NIL
M.  NOTICE OF INCAMERA

Recommended Motion:

THAT in accordance with Section 90(1)(c), labour relations or other employee relations;

AND THAT persons other than Council members and municipal officers be excluded from the meeting.

N.  ITEMS BROUGHT FORWARD FROM INCAMERA

NIL

O.  ADJOURNMENT

Recommended Motion:

THAT the December 9, 2019 Council meeting be adjourned at ________ PM.
STAFF RECOMMENDATION(S):

That the following Minutes be approved as submitted/amended.

1. November 25, 2019 Regular Council Meeting
Present were:

Mayor  Tom Zeleznik

Councillors  Susan DeSandoli

Joseph Hughes

Ken Miller

Aidan McLaren-Caux

Absent

Staff  Cheryl Martens, CAO

Mark Tennant, Treasurer/Deputy CAO

Bob Gresiuk, Public Works Foreman

Richard Cann, Arena Parks Foreman

Noel Ballard, Hot Springs Supervisor (arrived at 6:50)

Gallery  Press – 1

Public – 4

CALL TO ORDER

Mayor Zeleznik called the meeting to order at 6:30 pm.

INTRODUCTION OF LATE ITEMS

H4  Municipal Campground Expansion Committee - Recommendation

To provide to Council the Report and Quote by TerraSense for Aerial Data Collection.
A. AGENDA APPROVAL

R286/19

Moved by Councillor McLaren-Caux/Seconded by Councillor Hughes

THAT the agenda for the November 25, 2019 Council meeting be approved as amended.

Carried

B. MINUTES

1. Minutes of November 12, 2019 Regular Meeting

R287/19

Moved by Councillor Hughes/Seconded by Councillor Miller

THAT the Minutes of November 12, 2019 Regular Meeting be adopted as submitted.

Carried

2. Minutes of November 12, 2019 Public Hearing

R288/19

Moved by Councillor Hughes/Seconded by Councillor Miller

THAT the Minutes of November 12, 2019 Public Hearing be adopted as submitted.

Carried

C. DELEGATIONS, PETITIONS, PRESENTATIONS

1. RDCK - Chris Johnson
   To provide an update on the Emergency Program and the Wildfire Mitigation Program.

D. BUSINESS ARISING FROM THE MINUTES

NIL
E. **UNFINISHED BUSINESS**

1. **Outstanding Actions from Council Resolution**
   List dated November 25, 2019.

   - **R289/19 Moved by Councillor Hughes/Seconded by Councillor McLaren-Caux**
     
     THAT the Outstanding Actions on Resolution report dated November 25, 2019 be received for information.

     *Carried*

2. **Council Appointments**

   Off Road Vehicle Trail Working Committee.

   - **R290/19 Moved by Councillor McLaren-Caux/Seconded by Councillor DeSandoli**
     
     THAT Council rescind motion R0109/19 appointing Councillor Hughes as the Off Road Vehicle Trail Working Committee delegate; and
     
     THAT Council appoint Councillor Ken Miller as the Off Road Vehicle Trail Working Committee delegate, and Councillor Joseph Hughes as the alternate.

     *Carried*

F. **REPORTS FROM COUNCIL & ADMINISTRATION**

1. **CAO Report**
2. **Arena Parks Monthly Report**
3. **Public Works Monthly Report**

   - **R291/19 Moved by Councillor Hughes/Seconded by Councillor Miller**
     
     THAT items F1 to F3 be received for information.

     *Carried*

G. **BYLAWS**

1. **Bylaw 677-1, 2019 Amendment to Reserve Fund Establishment**

   To adhere to the Community Charter’s requirements for reserve funds.

   - **R292/19 Moved by Councillor Miller/Seconded by Councillor DeSandoli**
     
     THAT Bylaw 677-1, 2019 Amendment to Reserve Fund Establishment be adopted.

     *Carried*
H. NEW BUSINESS

1. Society for Nakusp Community Events
   Road Closure for Light up the Lights, Friday December 6, 2019.

   **Moved by Councillor McLaren-Caux/Seconded by Councillor Miller**
   
   **THAT Council approve the road closure on 8th Avenue from the Arena Parking Lot to Broadway, and Broadway from 8th Avenue NW to 2nd Avenue NW from 5:00 pm to 6:30 pm for the parade; and**
   
   **THAT Council approve the road closure from 5th Avenue NW to 2nd Avenue NW from 5:00 pm to 10:00 pm for activities following the parade.**
   
   Carried

2. Staff Report – Appointment of Auditors
   To appoint auditors to Village of Nakusp and NACFOR as per Community Charter.

   **Moved by Councillor McLaren-Caux/Seconded by Councillor DeSandoli**

   **THAT Grant Thornton LLP be appointed as auditors for the Village of Nakusp and NACFOR for the 2019 audit.**
   
   Carried

   To transition into reusable bins.

   **Moved by Councillor McLaren-Caux/Seconded by Councillor DeSandoli**

   **THAT the attached Single-use Blue Bag Transition Plan be approved as submitted; and**
   
   **THAT Administration submit the transition plan to Recycle BC.**
   
   Carried

4. Municipal Campground Expansion Committee - Recommendation
   To provide to Council the Report and Quote by TerraSense for Aerial Data Collection.

   **Moved by Councillor Miller/Seconded by Councillor Hughes**

   **THAT Council approve TerraSense to collect aerial data of the Nakusp Municipal Campground as outlined in the quote, excluding the playground area.**
   
   Carried
I. INFORMATION ITEMS
NIL

J. INQUIRIES BY COUNCIL OF ADMINISTRATION
NIL

K. NOTICE OF MOTION
NIL

L. QUESTIONS FROM THE PRESS OR PUBLIC
Press – Katrine is retiring, this will be the last Council meeting she will be attending.

M. NOTICE OF INCAMERA

<table>
<thead>
<tr>
<th>R297/19</th>
<th>Moved by Councillor McLaren-Caux/Seconded by Councillor Hughes</th>
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<tbody>
<tr>
<td></td>
<td>THAT in accordance with Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; AND</td>
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<td>THAT persons other than Council members and municipal officers be excluded from the meeting.</td>
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<td>Carried</td>
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N. ITEMS BROUGHT FORWARD FROM INCAMERA
NIL

O. ADJOURNMENT

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<tr>
<th>R298/19</th>
<th>Moved by Councillor DeSandoli</th>
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<tr>
<td></td>
<td>THAT the November 25, 2019 Council meeting be adjourned at 9:30 PM.</td>
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<td>Carried</td>
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</table>
COVER SHEET

DELEGATIONS, PETITIONS AND PRESENTATIONS

NIL
COVER SHEET

BUSINESS ARISING FROM MINUTES

NIL
1. Outstanding Actions on Council Resolutions

Dated December 9, 2019
<table>
<thead>
<tr>
<th>List Order</th>
<th>Origin</th>
<th>Item</th>
<th>Description</th>
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<tbody>
<tr>
<td>1</td>
<td>BC Rural Development Grant</td>
<td>Investment Ready Nakusp</td>
<td>Province</td>
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</table>

**Status:**

**July 9/18:** Approval from Council to submit application for “Investment Ready Nakusp” in the amount of $66,400 on behalf of the Economic Development Committee of the Common Agenda. Total Project $83,000.

**July 11/18:** Grant submitted.

**April 18/19:** Grant received.

**May 13/19:** Steering Committee to be appointed

**June 12/19:** Committee met with Consultant to begin process. Additional information has been given to consultant.

**June 24/19:** Contract has been signed and the Consultant has begun the process. IRN meets monthly to review progress.

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<th>Description</th>
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<tbody>
<tr>
<td>2</td>
<td>Council</td>
<td>Municipal Campground Expansion Committee</td>
<td>Municipal</td>
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**Status:**

**June 10/19:** Instructed by Council to begin process to form the Nakusp Municipal Campground Expansion Committee.

**July 4/19:** Deadline to receive membership applications. Report to Council for appointments on July 22/19

**July 22/19:** Council appointed Mayor Zeleznik, Councillor Miller, Councillor DeSandoli (Alternate), Dan May, Beth McLeod, Kees van der Pol, and Sandra Podznikoff

**Sept 16/19:** Committee held 1st meeting, approved Terms of Reference, and began considerations.

**Sept 30/19:** Committee held 2nd meeting and reporting a recommendation to Council on Oct 15/19.

**Oct 15/19:** Council passed recommendation to budget for a planning consultant.

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<th>Item</th>
<th>Description</th>
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<tr>
<td>3</td>
<td>TBD</td>
<td>Downtown Revitalization Project Phase II</td>
<td>TBA</td>
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**Status:**

Pending
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<th>Item</th>
<th>Description</th>
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<tbody>
<tr>
<td>4</td>
<td>Council</td>
<td>Bike Racks on Broadway</td>
<td>Municipal</td>
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**Status:**
- June 24/19: Council approved placing two bike racks on Broadway.
- June 28/19: Construction of bike racks awarded to Coleman Mackintosh by RFP
- July 22/19: Bylaw Amendment to Bylaw No. 496 received 1st, 2nd, 3rd readings.
- July 24/19: Bylaw Amendment to Bylaw No. 496 was adopted.
- July 30/19: Bike racks installed on Broadway
- July 31/19: Bike racks removed
- August 26/19: Follow up report to Council – Tabled

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<th>Item</th>
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<tr>
<td>5</td>
<td>Grant</td>
<td>Asset Management</td>
<td>Province</td>
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**Status:**
- Phase one: Assessment of infrastructure completed April 2018.
- Sept 18/18: Development of Plan ($7500 grant, Village portion $2500. Total $10,000.)
- Feb 2019: Working with Slocan, Silvertown, and Warfield.
- June 13/19: Workshop being scheduled
- September 2019: Asset Management Inventory risk assessment completed
- October 30/2019: Second workshop held

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<tbody>
<tr>
<td>6</td>
<td>Grant</td>
<td>Rotary Park Playground Project</td>
<td>Local</td>
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**Status:**
- Nov 26/18: Council appointed Councillor McLaren-Caux and Councillor Hughes to sit on a select committee for the Project. Staff to bring forward list to Council of citizen appointments to the committee in Jan or Feb 2019.
- April 23/19: Council appointed Councillor DeSandoli in place of Councillor Hughes on the select committee.
- June 1/19: Received CBT grant for approximately $15,000. Committee is working on hiring a consultant and beginning the planning process.
- June 24/19: Council resolution to rescind Councillor DeSandoli’s appointment, at her request, from the committee.
- July 22/19: Councillor Miller appointed to Committee
- August 26/19: Committee has chosen a consultant
- October 30/19: Consultants came to Nakusp for Public Consultation, Idea Jamming in the park.
### 7 Trails Master Plan

**Origin:** Local

**Status:**
- **Oct 26/15:** True North approached Village about creating a trails masterplan. Cost $20,000 funding application to CBT.
- **Nov 23/15:** Council advised that CBT indicated funding application must be submitted Village and that they would approve $50,000. RDCK Area K Paul Peterson to contribute $2,000.
- **Dec 23/15:** Grant approved by CBT. Agreement provided that Village is responsible for all aspects of administration of the project including developing public consultation process, terms of reference for consultant and ensuring the plan was prepared. Once plan was prepared the Village’s commitment to CBT for grant funding and grant filed closed. Working committee: Mark Aeichele, Kevin Carter, Barb Chwachka, Karen Marshall, Lorna Henschke, Laura Katchen, Ernie Kenecht, Jerry Van Immerzeel, Shon Neufeld, Kathy Smith & Chris Faint.
- **July 10/17:** Completed Plan
- **Nov 19/18; Jan 21/19; Feb 21/19:** No umbrella Organization has been established.

### 8 Off Road Vehicle Trail Working Committee

**Origin:** Municipal

**Status:**
- **Mar 25/19:** Council resolution to create the committee.
- **Apr 23/19:** Councillor Hughes was appointed to the committee.
- **Apr 23/19:** Council approved Terms of Reference.
- **Nov 4/19 – Committee meeting held
- **Nov 25/19:** Council resolution to appoint Councillor Miller to the committee, and Councillor Hughes as Alternate.

### 9 Hot Springs Advisory Committee

**Origin:** Municipal

**Status:**
- **July 22/19:** Council adopted resolution to re-establish the Hot Springs Advisory Committee.
- **Aug 15/19 – Deadline for applicants to submit.
- **Aug 26/19 – Report to Council to appoint members.
- **Aug 26/19 – Council appointed Councillor Joseph Hughes, Councillor Aidan McLaren-Caux, Mayor Tom Zeleznik (alternate), Noel Ballard, Dave Strachan, Brian Deobald, and Vlad Stuchlik (alternate).
- **Sept 17/19 – Committee held 1st meeting, reviewed Terms of Reference and reporting to Council with a recommendation on Oct 15/19.
- **Oct 15/19 – Council approved recommendation and appointed Noel Ballard as a non voting member.
### List Order

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<tr>
<td>10</td>
<td>Council</td>
<td>Revision of OCP</td>
<td>Municipal</td>
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**Status:**
- **Aug 26/19** – Council contracted B&A Planning Group to being revision of OCP as set forth in the Strategic Priorities.
- **Oct 7-9/19** – OCP Planning Week is being held to consult with Council, Stakeholders, and the Public.
- **Oct 7–9/19** – OCP Planning Week was held and workshops took place with stakeholders and the general public and youth groups were consulted. The workshops were very productive and the consultants are now complying the information.

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<tr>
<td>11</td>
<td>Council</td>
<td>Recycle BC - transition from single use plastic bags to reusable bins</td>
<td>Municipal</td>
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**Status:**
- **Sep 09/19** – Instructed by Council to prepare a Blue Bag Transition Plan for Council’s consideration and approval prior to the January 1, 2020 deadline
- **Oct 11/19** – Quotes obtained for 22 gallon(83L) open bins. Options for custom logo bins and standard bins.
COVER SHEET

REPORTS FROM COUNCIL & ADMINISTRATION

1. Mayor Zeleznik Report
2. Councillor DeSandoli Report
3. Councillor Miller Report
4. Councillor McLaren-Caux Report
5. Municipal Campground Expansion Committee Meeting Minutes
   November 18, 2019
6. Hot Springs Advisory Committee Meeting Minutes
   October 17, 2019

STAFF RECOMMENDATION(S):

“THAT Items F1 and F6 be received for information.”
Meetings:

November 15th – Attended a municipal roundtable meeting in New Denver council chambers with councilor Miller, DeSandoli, Mayor Casley, and New Denver council along with MLA Katrine Conroy and the Honorable George Heyman, but due to plane delay Minister of the Environment could not attend. Discussed concerns/questions for our community:

- Why the Caribou Core, Matrix and Herd Boundary Linework – unannounced release by web posting in October 2019. Why the 25% increase in the Core habitat and 57% increase in the Matrix Habitat since the Central Selkirk herd is declining to now 24 Caribou? **What does this mean for our communities’ recreation, and forestry?** What happened to the [Provincial Government Consultation that was promised to our community](#)?

Provincial Caribou Recovery Engagement held in 16 community meetings throughout eastern BC in April 2019. Concerns repeatedly expressed were:

1. (a) need for **transparency to science behind recovery decisions** being made;
2. (b) need for **community level socio-economic assessment** of recovery planning; and,
3. (c) need for **community involvement in caribou recovery planning and recovery activities**

The increase of the Core and Matrix Habitat has expanded to areas where there have been no Caribou?? Core habitat is defined as the area that encompasses the annual range for a subpopulation. Core habitat provides enough suitable range to support the life history requirements of the subpopulation across all seasons and to allow for movements on the landscape over time in response to anthropogenic and natural habitat disturbance. Seasonal core habitat has the ecological attributes associated with the different seasonal ranges and supports most of the caribou life history requirements during that season. Summer core habitat encompasses areas used in spring, calving, post-calving, summer and rut. Winter core habitat encompasses areas used in winter. Core habitat is generally mapped at a broad scale and may encompass areas of non-habitat such as high elevation rock and ice.

Matrix habitat is defined as the area adjacent to core habitat that has periodic or low use by caribou but supports primary prey and associated predators that have the potential to affect the caribou subpopulation. Matrix habitat may include connectivity between suitable caribou
core habitats. Matrix habitat includes areas up to 30 km from core habitat and is based on winter range of primary prey, local knowledge of predator distribution and barriers to predator movement. Logical boundaries such as landscape features (e.g., large water bodies, glaciers, human settlement) were utilized.

b) Also discussed the upcoming Columbia River treaty Meeting in Nakusp and Fauquier.

c) Asked our Honorable Katrine Conroy to reach out to Hugh Eberle, District Manager, Transportation - West Kootenay District to arrange a meeting to discuss the washout on the old rail trail, the property damage to Dr kelland’s, and other properties that was caused by change in water flow direction since the new Highway was upgraded and water flow changed.

d) The Ministry of Transportation and Infrastructure announced Thursday, Sept 5, 2019 that the Kicking Horse Canyon highway project is set to begin in the spring of 2020 and is expected to be completed in winter 2023/24. Ministry is to work with community stakeholders to set closure times that could see the Trans-Canada Highway east of Golden rerouted for weeks at a time through Highways 93 and 95.

Our community has not yet been consulted by the Ministry of the closure obstacles that will affect our Nakusp and area. Asked our MLA Katrine Conroy during these closure days what happens to the traffic at our ferry terminal especially at Shelter Bay and Needles. Did state we will require during these closure times the ferries especially at Shelter Bay to be open 24 hours a day to handle the much more expected traffic delays through our area during these closures.

**November 22nd – Investment Ready Nakusp Committee Meeting** Discussion - OCP Update – Think about the Future Who is Nakusp and Why Does It Matter? Drive forward & lead – vision, policies, land use, industrial lands, ALR lands within the Village not usable. Tie into the Villages new OCP. Broadband Connection invaluable.
November 27th Community Meeting - Attended the very important Columbia River Treaty Community Meeting with the committee panel.

Since 1964 the Treaty has provided benefits for the Pacific Northwest region in the U.S. and in BC. However, our Communities were the most impacted and neglected by the treaty over the years and have seen much disruption for the benefits of others since 1964. Although the rising waters flooded over 25,000 acres of arable land and fourteen lakeshore communities, displacing more than 2000 people, the residents of the Arrow Lakes were not included in the decision making. Substantial sacrifices were made by residents during the creation of the dams and reservoirs, and impacts continue as a result of hydro operations.

Now is your chance to be heard - Please review these DRAFT recommendations - web link https://akblg.ca/.../CRT%20LGC%20Recommendations%20DRAFT%20fo... Provide your feedback at the address below or at this upcoming meeting. Comments on these recommendations must be in by the end of December 9th, 2019 to Cindy Pearce, our Executive Director at cindypearce@telus.net or by mail to Box 2029, Revelstoke, BC V0E 2S0.

Our local community representatives are Cedra Eichenauer, and Janet Spicer. RDCK Aimee Watson, director, will step aside for the Village of Nakusp to have a local government rep. Our local government RDCK rep will be Joseph Hughes, and would like the Mayor to be the alternate rep.

Once these recommendations are finalized, they will be submitted to the provincial and federal governments to contribute to the current negotiations to renew the CRT.
November 27th – Met with Kathy Smith who as of the end of September 2019 has officially stepped down as the President and director of NACFOR.

Kathy with her vast knowledge in forestry has been on the NACFOR board prior to its inception. Her involvement with the Community Forest movement began in 2002 and she is one of the remaining founding members. Kathy will still be available for the NACFOR board to answer questions and provide support along with working on some committees. The board/directors are all volunteers, and the duties include setting policies, shaping direction, making governance policy, committee appointments, and that the board has the responsibility to oversee the conduct of the business of NACFOR and to guide and direct management, which is responsible for the day-to-day conduct of business. The NACFOR board also considers the legitimate interests with others such as the main shareholder (Village of Nakusp), the community, contractors, and business organizations have in NACFOR. The board sets the guiding principals for NACFOR and all aspects of the corporation.

The Village as the main/only shareholder is typically not entitled to participate directly in corporate decision-making except for certain fundamental transactions or changes, such as changing the name of the corporation, selling the corporation or its assets, amending the articles of incorporation or changing restrictions on the corporation’s activities. The Village Municipal government shareholder must be fully aware when elected officials serve as directors that they take on a particular risk that the arm’s length relationship could be fettered, thus raising significant liability concerns. As the Village elected official representatives sitting as NACFOR board directors are appointed by council, and obligated to report to council/staff, the agenda, and minutes of business so that the shareholder and council are informed, thus removing the possible liability concerns.


Thank you, Kathy, for all you have contributed to make our own Community Forest NACFOR a strong asset for our community and area. Thank you to all the past and present volunteer NACFOR board/directors for their major contribution to our own invaluable community asset.
December 6 - Society for Nakusp Community Events SNCE put on again another successful “Celebration of Lites”. This a community volunteer group that also puts on the annual July 1st celebrations. Please if wish to help with these annual events we would really appreciate your help as volunteers burn out.

For possible future events since the Village now owns Broadway street SNCE are looking at a possible “NAKUSP OCTORBER FEST” with local distributors including our new Valley of the Springs Winery and others, along with possibly a “Nakusp Mardi Gras” and “Nakusp Cinco De Mayo”

“Now you know why we will need help - and look at the enjoyment you will have volunteering”!!

Respectfully submitted,

Mayor Tom Zeleznik,

Village of Nakusp
Information Report

Date: December 9, 2019
Subject: Monthly Report
To: Mayor Zeleznik
From: Councillor DeSandoli

Committee Meetings:

November 19, 2019 at the senior's meeting Parking was brought forward as a concern. During large events especially in the winter months they require more parking spots. They are currently using 8th Ave as over flow parking, and in the winter they lose parking spaces along the side of the building due to the angle of the roof the snow falls onto parked vehicles. I have discussed these concerns with our Village Treasurer, who provided the property boundary lines and suggested the possibility of parking behind the building. This could be a solution, however, some work would need to be done.
The seniors are going strong, they now have 95 members and more activities are happening such as line dancing and pool. Monthly dinners and brunches have become very popular.

On November 20, 2019 there was strategic planning session for the archives, they identified funding as a concern.

On November 21, there was a Nakusp Public Library meeting and the topics were the milk wagon (which they would like to see dealt with asap) and the Walton Bequest. The is a meeting of the Centennial Building on December 12, 2019 where they will be discussing possibilities with the museum and archives.
The library now has a radon detector, which will be available for the public to borrow.

Concerns from Citizens:

On November 26, 2019 I helped the Soup and Social at the Old Firehall Collective. This program is going very well, to the point that we ran out of chairs. I asked the CAO if it would be possible to borrow some of the older chairs from the auditorium for the Old Firehall to use. She informed me that she was going to follow up with the Old Firehall Collective President.
The kitchen attached to the auditorium came up with a brief conversation. Some more supplies would be helpful, and I wondered if Councillor McLaren-Caux, as neutral person with kitchen planning experience might be able to suggest what is needed? For instance, platters, tongs, serving dishes, since it is only supposed to be used as a warming kitchen, but it is used quite often, especially in the summer.

On November 26, 2019 I met with the ASLCS Better at Home Coordinator and the President of the Senior’s Association to discuss issues the seniors are facing. Safe sidewalks and street-lighting were brought up as needing improvement. The Better at Home Coordinator mentioned that there is a very dark street on 2nd (not sure which one) where there are a lot of trees which make it very dark and unsafe to walk along. She noted that they were happy with the Downtown Revitalization upgrades and hopes the other cobble sidewalks will be taken out as they are a tripping hazard. The Better at Home program is doing well. They could use more volunteers. They have monthly out of town trips for seniors and other programs such as friendly visitors. There was mention of the Monday bus to the Hot Springs wasn’t well used and I am wondering if we could have more social media coverage of this services, as maybe people don’t know about it, or if it would be possible to have a hot springs discount for people who take the bus (suggested on the Nakusp communicator).

Community Meetings Attended:

November 19, 2019 Councillor Miller and I attended the Greater Access to Providers (GAP) meeting. This is a diverse group of caring community professionals and concerned citizens including teachers, pastors, doctors and mental health care professionals. The group formed in October of 2016 with the intent to identify shortfalls in service and celebrate successes. Some of the challenges in the community include a lack of knowledge about what services are available locally, what providers are available, along with the stigma and discrimination against those in need of the service. Identifying these gaps means the group can actively work on closing them, by working towards referrals being made and crisis addressed. GAP is working to promote existing service and looking at an on-line portal for physicians and other professionals to have the ability to provide referrals. However, they will need to navigate through the logistics of confidentiality, privacy issues and security of information on the servers, which can complicate matters if the servers are not located in Canada. GAP is planning a one-day meeting in January to develop protocols around crisis response, crisis management, child or adolescent crisis and timely emotional support. There is an online directory of services in the area, FETCH which means For Everything That is Community Health.

Since the meeting I have had conversations with the Better at Home Coordinator from ASLCS to pass along the RDCK’s information about emergency plans and contact information.
Lastly, I attended the BC Transit meeting at the arena on November 26th, 2019. They are developing a plan for the West Kootenay’s and were looking for input from users. I did not know that it was possible to get to Nelson and back Tuesday, Wednesday and Thursday, so that was interesting. There is a survey that can be accessed here: https://www.bctransit.com/west-kootenay/news?nid=1529706410760.

Respectfully submitted,

Susan DeSandoli,
Village of Nakusp Councillor
INFORMATION REPORT

DATE: December 9, 2019.
SUBJECT: Councillor Monthly Report
TO: Mayor Zeleznik
FROM: Councillor Miller

Campground Committee – It is my understanding that the drone work was done in the park shortly prior to the snowfall. Hopefully we can have some information for our next meeting on December 16th.

Chamber of Commerce – December’s meeting has been cancelled. I will be notified of the date of the January meeting.

Mixed Use Trails Committee – I received some information from Ernie Knecht about an announcement on November 22nd by Caroline Mulroney, the Minister of Transportation for Ontario. They have a plan to allow more use of ORVs within municipalities and in the province. They recognize the financial and social benefits for tourism and the many users. This will support their “Better for People, Smarter for Business Act” that they announced in October. Using other information from Ernie, I have a thought about a possible route that would allow downtown residents and Municipal Campground patrons to access the rail trail. We just have to concentrate on a remedy for the washouts. The Committee will hopefully meet again in January.

Recreation Commission – I have had some correspondence, we will hopefully meet in January.

Concerns from Citizens: - I’ve had one comment about the new “Fast Charge” stations near the visitors booth taking away much need parking spaces.

Community Meetings:
- November 15th – With Mayor Zeleznik and Councillor DeSandoli met in New Denver with Katrine Conroy. (She announced new daycare at Lucerne School that afternoon)
- November 19th – With Councillor DeSandoli attended a GAP meeting. (I will be her alternate on the committee)
- November 27th – Attended the Columbia River Treaty Meeting

Respectfully submitted,
Committee Meetings:

Nakusp and Area Development Board
Attended AGM and regular meeting, November 14th.
Marilyn Rivers re-elected as president at AGM, gave excellent report on a busy and effective year for the NADB, including—but not limited to—commissioning a rental property management feasibility study, which is publicly available, and seeing results from the technology committee, i.e. installation of wireless internet towers, which will bring and expand internet service to under-served communities in the region.

Nakusp and Area Community Forest
Attended regular meeting, November 11th.
Election of officers postponed due to small quorum, rescheduled for December meeting.
Discussion around how to pursue a feasibility study of including a sawmill in NACFOR operational purview.
Log storage yard shelter has been completed.
NACFOR attended the Planning Resilient Communities in BC workshop in Kelowna, would like to discuss cost-sharing with Village.
Draft budget reviewed for upcoming fiscal year.
MOU with Village under discussion pertaining to management of municipally owned forested land.
Resignations from the board of directors: Andrea Coates and Kathy Smith.

Investment Ready Nakusp
Attended meeting, November 22nd.
Continuing development of investment package content.
Community outreach and advertising ongoing to increase engagement.
Discussion around developing an app for Nakusp.
Hot Springs Advisory Committee
Meeting scheduled for November 21st postponed.

Concerns from Citizens:
N/A

Community Meetings:
N/A

Respectfully submitted,

Aidan McLaren-Caux,
Village of Nakusp Councillor
Present were:

Councillors
Ken Miller, Acting Chair
Susan DeSandoli

Citizens at Large
Beth McLeod
Sandra Poznikoff
Dan May, Campground Manager

Staff
Cheryl Martens, CAO

Absent
Tom Zeleznik, Mayor (Chair)

Delegate by Invite
Bob Gresiuk, Public Works Foreman
Tom Lie, President of Senior Citizens Association

CALL TO ORDER – Acting Chairperson Councillor Miller called meeting to order at 12:31 PM.

A. AGENDA APPROVAL

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Carried

B. MINUTES

1. Minutes of the October 21, 2019 Committee meeting.

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Carried
C. **DELEGATE BY INVITE**

1. **President of Senior Citizen Association – Tom Lie**
   Tom was able to voice the senior’s questions about the expansion and existing uses of campground and overflow area. Along with answer a few questions the committee had for the senior’s association about their future intentions of their land.

2. **Public Works Foreman – Bob Gresiuk**
   Bob was able to provide information about infrastructure:
   - Campground washroom sewer line ties in on 4th
   - Baseball washroom sewer line ties in on 10th
   - Waterlines
   - Snow removal/storage, current location has good sun exposure for quick melting times typically prior to campground opening. An alternate location could be considered.

D. **NEW BUSINESS**

1. **Review of Terms of Reference – Mandate of the Committee**
   Committee reviewed terms of reference.

2. **Reasons to Expand – Dan May**
   Dan will send proposal to Cheryl for next meeting.

E. **ADJOURNMENT**

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_______________________    ________________________
Chair         Clerical
Present were:

Mayor 
Tom Zelenik, Alternate

Councillors
Joseph Hughes (left at 7:00 pm)
Aidan McLaren-Caux, Chair

Citizens at Large
Brian Deobald
Dave Strachan (arrived late 7:00 pm)
Vlad Stuchlik, Alternate

CALL TO ORDER

Councillor McLaren-Caux called the meeting to order at 6:34 PM

A. AGENDA APPROVAL

R006/19
Moved by Councillor Hughes/Seconded by Deobald

THAT the agenda be approved as submitted.

Carried

B. MINUTES

1. Minutes of Committee Meeting held September 17, 2019

R007/19
Moved by Councillor Hughes/Seconded by Deobald

THAT the Minutes of September 17, 2019 be approved as submitted.

Carried

C. NEW BUSINESS

1. Review of Terms of Reference

R008/19
Moved by Councillor Hughes /Seconded by Deobald

THAT the terms of reference, as amended, be provided to Council for approval.

Carried
2. Research health regulations RE: ozone & chlorine use in pools

R009/19

Moved by Dave Strachan/Seconded by Deobald

THAT we request the Village of Nakusp research health regulations regarding using both ozone and chlorine in pools and to provide any information back to the committee.

Carried

3. Request Financial Information

R010/19

Moved by Dave Strachan/Seconded by Deobald

THAT we request the Financial Department of the Village of Nakusp to provide detailed financial statements, long-term capital budgets, and reserve funds for the Nakusp Hot Springs Chalet and Campground.

Carried

4. Promotional Rate Hot Springs Passes for Nakusp Municipal Campground

R011/19

Moved by Dave Strachan/Seconded by Deobald

THAT we suggest to Administration that Nakusp Hot Springs passes be provided to the Municipal Campground at a promotional rate.

Carried

D. ADJOURNMENT

R012/19

Moved by Dave Strachan

THAT the meeting adjourn at 8:30 PM.

Carried

_________________________      ________________________
Chair            Clerical
COVER SHEET

BYLAWS

1. Bylaw 645-3, 2019 Licensing of Dogs
2. Bylaw 684-2 Amended Schedule 10 Animal Control
A bylaw to amend Village of Nakusp Animal Control Bylaw No. 645, 2013;

The Municipal Council of the Village of Nakusp, in open meeting assembled enacts as follows:

1. THAT Village of Nakusp Animal Control Bylaw No. 645, 2013 be amended as follows:

   a) Adding PART I(a) – DOG LICENSING as follows:

   1. No Person shall own, possess or harbor any Dog within the boundaries of the Village unless a valid and subsisting License and dog tag has been issued for such Dog.

   2. Every person who owns a Dog and resides in the Village for more than 30 days shall obtain a License for the Dog:
      a) in the case of a Dog younger than six months, as soon as the Dog attains the age of six (6) months;
      b) in the case of an Owner who is not a resident of the Village, or that person residing in the Village for at least 30 days in a calendar year; or
      c) in all other cases, by January 31 of that calendar year.

   3. No License shall be issued in respect of any Dog to a minor, unless that person provides the Bylaw Compliance Officer with written consent of that person’s parent or guardian, and any parent or guardian providing such written consent shall be for the purposes of this Bylaw deemed to the Owner of the Dog in respect of whom the dog license is issued.

   4. Every Owner applying for a License for a neutered or spayed Dog must present a valid veterinarian certificate certifying that the Dog has been neutered or spayed, as the case may be.

   5. An Owner who is issued a License shall receive a numbered dog tag, which shall be fastened and kept fastened to a collar or harness which is to be worn by the Dog for which the License and corresponding dog tag were issued.

   6. The Owner must notify the Village or Bylaw Compliance Officer of any changes to any information required for the License and when a licensed Dog is deceased, transferred, or sold to a new Owner.

   7. Every Person applying for and renewing a License shall pay a license fee payable to the Village as set out in the Fees and Charges Bylaw, which fees shall not be reimbursable for any unused portion of the year.
2. This bylaw may be cited for all purposes as “Animal Control Amendment Bylaw No. 645-3, 2019.”

3. This bylaw shall come into full force and effect and is binding on all persons as and from the date of adoption.

Read a first, second and third time by the Municipal Council this 9th day of December, 2019.

Adopted by the Municipal Council of the Village of Nakusp this th day of , 2020.

__________________________  __________________________
Mayor                      Chief Administrative Officer
WHEREAS the Council for the Village of Nakusp has adopted Bylaw No. 684, 2018 to implement the Municipal Ticket Information System;

NOW THEREFORE the Council of the Village of Nakusp in open meeting assembled enacts as follows:

1. This Bylaw may be cited as "Village of Nakusp Municipal Ticket Information Amending Bylaw No. 684-02".

2. That Schedule 10 of the Bylaw be amended to add the following;

   **Dog without a Valid License**
   
   Part I(a) 1, 2 $100.00

6. This bylaw shall come into force and take effect upon the date of final adoption thereof.

READ a first, second and third time this 9th day of December, 2019

ADOPTED by the Council of the Village of Nakusp this day of , 2020.

__________________________________  __________________________________
MAYOR  CHIEF ADMINISTRATIVE OFFICER
NEW BUSINESS

1. Staff Report – Bylaw Notification System
2. Village Food Security
STAFF REPORT – Request for Council Decision

DATE: December 9, 2019
SUBJECT: Bylaw Notification Enforcement System
TO: Mayor and Council
FROM: Cheryl Martens, Chief Administrative Officer

PURPOSE:
To recommend to Council that the Village of Nakusp enter into the Bylaw Notice System for minor bylaw infractions within the Village of Nakusp. This bylaw would not replace the Municipal Ticketing Information (MTI) bylaw, as the MTI bylaw can be used for more serious infractions.

BACKGROUND:
Bylaw infractions are common in all local governments. Currently, the only way to have individuals comply with bylaw infractions is one of three remedies: 1) seek voluntary compliance; 2) issues tickets and seek voluntary payment; 3) initiate a formal court prosecution. Due to the complicated court process and the potential for costs to outweigh the ticket violation amount, many local governments do not issue tickets at all.

The Local Government Bylaw Notice Enforcement Act provides an alternate approach for processing and resolving minor bylaw infractions. Under this regime, local governments may establish a local government bylaw dispute adjudication system, which replaces the Provincial Court as the venue for resolving disputes of some minor municipal bylaw breaches. Under this system, the municipality would work with the BC Ministry of Attorney General to appoint an adjudicator. Adjudication hearings can be done in writing, by phone, in person, or by video. This process would be more practical considering our remote location. If the disputant decides to have the adjudication in person, the Village could book several disputes to be heard for the same day.

Some bylaw amendment work will be required and the system of adjudication will need to be established once the Village has been added to the roster of participating municipalities. The cost of the bylaw adjudication system will vary depending on the volume of bylaw infraction activity, screening, and operations policies, the cost of recovery fees imposed on confirmed bylaw notices, and potential to achieve efficiencies through partnerships with other local governments. The Act permits two or more local governments to enter into an agreement, adopted by a bylaw of each local government that is party to it, to provide for the joint administration of a local government bylaw notice dispute adjudication system. The Southern Interior Bylaw Notice Dispute Adjudication Registry is comprised of twelve (12) municipalities which jointly share the costs and administration of the registry.

Minor bylaw infractions such as animal control, including refusal to license a dog, violation of water restrictions, refusing to obtain a business license, dumping household garbage in public bins, etc. could be settled under the Bylaw Notice Enforcement Bylaw. The Bylaw Notice can be delivered in a variety of fashions, including leaving it on a car or mailing it, to the person responsible for the contravention.
The person named in the Notice has several options. They can pay a discounted amount prior to the expiration of the 14 days, they can pay the full amount after the 14 days, or they can dispute the Notice. A Screening Officer can be established to review the number of disputed Notices forwarded to adjudication. The Screening Officer has the authority to cancel a Notice if they believe the offence didn’t occur, or even enter into a compliance agreement and, therefore, reduce or waive the fine. However, if the compliance agreement is violated, the fine is due and an additional surcharge is added to the fine.

If the Screening Officer determines that the Notice cannot be cancelled and/or a compliance agreement is not possible, the disputed Notice would be considered by the Adjudicator. All decisions of the Adjudicator are final. The Act does not allow for appeals.

Any fines that are deemed due and not paid are referred to a Collection Agency.

**STAFF RECOMMENDATIONS:**

*THAT Council request the Ministry of Attorney General to add the Village of Nakusp to the Bylaw Notice Enforcement Regulation to allow for the Village to practice bylaw adjudication under the Local Government Bylaw Notice Enforcement Act.*

Respectfully submitted,

Cheryl A. Martens  
Chief Administrative Officer

H1a – Bylaw Notice Enforcement Regulation – Schedule 1 - Registry
BYLAW NOTICE ENFORCEMENT REGULATION

Schedule 1


(Section 2)

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<tr>
<td>September 11, 2019</td>
<td>Village of Canal Flats</td>
</tr>
<tr>
<td>February 12, 2007</td>
<td>Village of Harrison Hot Springs</td>
</tr>
<tr>
<td>November 28, 2018</td>
<td>Village of Pemberton</td>
</tr>
<tr>
<td>September 11, 2019</td>
<td>Village of Port Clements</td>
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<tr>
<td>June 21, 2012</td>
<td>Village of Valemount</td>
</tr>
</tbody>
</table>
Dear Mayor and Council;

There is currently a provincial grant available through the Union of BC Municipalities to formulate a community assessment and develop a poverty reduction plan as set out in TogetherBC: British Columbia’s Poverty Reduction Strategy. All local governments are eligible to apply.

There are two funding streams in this program. Stream 1 is to support communities to develop a plan at the local level. Stream 2 is to implement this plan.

A key priority outlined in TogetherBC is Food Security: People are more and more concerned about how the lack of quality, healthy and affordable food makes their lives harder and puts their family’s health at risk.

As food security is a key priority in poverty reduction, the Old Fire Hall Collective Society is seeking a Village of Nakusp resolution indicating support for the Collective to submit an application for funding under the Poverty Reduction Planning & Action program. A requirement of this program is the Council’s willingness to provide overall grant management as set out on page 4 of the 2020 Program & Application Guide.

The Collective already has experience attempting to address food security through our soup kitchen, community garden, Kids Can Cook program, Healthy Eating for Seniors program, Root and Branch Harvest gleaning program, seed saving and food preservation education workshops, and the Fifty-mile farmers market. Because of this experience we feel that we are in the best position to undertake this project.

Our area does not have a food security plan. Our intention is to engage individuals and organizations to develop a comprehensive Food Security Plan for the Arrow Lakes Valley.

Thank you for your consideration.
Old Fire Hall Collective Society Board


https://www.ubcm.ca/assets/Funding~Programs/LGPS/PovRed/poverty-reduction-planning-action-program-guide.pdf
INFORMATION ITEM (S)

ITEMS SUMMARY:
The following items of correspondence and interest have been received since the last meeting of Council.

1. Order of British Columbia – 2020 Call for Nominations
2. UBCM What’s New – Building Code Updates
3. Columbia Basin Rural Development Institute
4. Recycle BC Communications Update December 2019

STAFF RECOMMENDATIONS:

THAT Item(s) I1 to I4 be received for information, and that Item(s) I___ be brought forward for discussion.
Thomas Zeleznik  
Mayor  
Village of Nakusp  

Dear Mayor:

**Order of British Columbia ~ 2020 Call for Nominations**

Nominations for the province’s highest honour, the Order of British Columbia, are now being accepted. This prestigious honour recognizes individuals who have demonstrated outstanding achievement, excellence or distinction in a field of endeavour benefiting the people of the province or elsewhere. I would be grateful if you could please share information about the Order with your municipality and stakeholder groups.

Nomination forms for the Order are available online or by emailing the Honours and Awards Secretariat at bchonoursandawards@gov.bc.ca. Nominations must be received by Friday, **March 6, 2020**. Submissions received after this date will be considered in 2021.

Nominations will be reviewed by an independent Advisory Council chaired by the Chief Justice of British Columbia. Its membership also includes the President of the Union of British Columbia Municipalities. To date, 447 distinguished British Columbians have been appointed to the Order.

In addition to the Order of B.C., you may also nominate individuals for the province’s other honour, the Medal of Good Citizenship. This medal recognizes citizens for their exceptional long-term service, and contributions to their communities without expectation of remuneration or reward. The medal reflects their generosity, service, acts of selflessness and contributions to community life. Nominations are accepted year-round and the nomination form can be found here.

Your leadership in championing deserving citizens in your community and promoting the Order of B.C. and Medal of Good Citizenship is very much appreciated.

Yours sincerely,

[Signature]

Lucy Lobmeier  
Honours and Awards Secretariat
UBCM Whats New

Building Code Updates

Nov. 27, 2019

The Province has updated the B.C. Building Code to enable construction of 12-storey wood buildings and to allow secondary suites in side-by-side multi-family buildings. The Building Code updates also include additional safety requirements and new Energy Step Code requirements.

Specific changes related to secondary suites include:

- Allowing secondary suites in side-by-side multi-family buildings including duplexes, townhouses and row houses. The changes will not apply to apartment buildings where units are above or below each other.
- New regulations to require fire separations between residences.
- Maximum size restrictions have been removed.

Other changes to the Building Code include:

- Enabling local governments to allow 12-storey wood buildings, up from the previous limit of six stories. Thirteen communities have signed on to be early adopters of tall wood buildings using mass timber.
- Energy Step Code requirements for public sector buildings such as hospitals, schools, community centres and university classrooms.
- Requirements for carbon monoxide detectors in commercial and assembly buildings such as schools and offices.
- Increased lighting in recycling rooms.
- Additional requirements for fire alarms and exits on roof top enclosures such as patios.

The changes will apply to building permit applications on or after December 12, 2019.

The changes are broadly consistent both with UBCM resolutions and recommendations in UBCM’s housing report. With regards to secondary suites, members endorsed resolution 2007-B69, which called for the Province to enable Councils to vary the maximum floor area restrictions in the Building Code. While the current changes did not grant this authority, the restrictions have now been removed.

On wood buildings, UBCM’s housing report recommended the promotion of wood-frame construction both as an economical form of mid-density construction, and through government financing to showcase B.C. wood products more generally. After six storey wood frame residential buildings were initially allowed by the Province, members endorsed resolution 2010-B116 that called for the establishment of additional qualifications for professionals involved in the construction of six storey wood frame residential buildings to address new design elements and construction techniques. UBCM does not have policy on wood frame buildings taller than six storeys.

Columbia Basin Rural Development Institute (RDI) released its 2019 economic snapshot report, a region wide check-up that investigates economic, social, environment and cultural indicators for the Columbia Basin and Boundary.

Basin economic snapshot shows Kootenay’s a mixed bag.

State of the Basin report shows economic recovery from recession a slow go

A snapshot of the Columbia Basin economy shows an area with an aging population, where many still struggle to make ends meet.

Along with trivia (there are 180 annual festivals in the Basin; Basin residents visit the library on average eight times a year) are indications that the recovery from the 2008 recession has been slow.

Business down

There were 38,080 businesses in the region — the first drop in numbers in seven years.

There were 729 business starts in the region, with the rural area between Salmo and Fruitvale seeing the most starts, while Nakusp saw the biggest decrease.

Housing starts were down too, with $397 million in permits being issued.

SEE: State of the Basin Report 2018 (and past reports)

“Only nine out of 26 communities in the region (Golden, Nelson, Canal Flats, Sparwood, Rossland, Fernie, Grand Forks, Salmo and Trail) have surpassed the level of spending on building prior to the 2008 recession,” says the report. “Building activity in the region has not yet fully recovered since the recession, but spending has been increasing annually.”

Job picture

The slow recovery also sits on the job market.

The region’s 2018 unemployment rate was 5.3 per cent, compared to the B.C. average of 4.7 per cent

The average offered hourly wage was $20.75 in the Kootenays, compared to the B.C. average of $20.51 and Canadian average of $20.95

The median annual household income in the Columbia Basin-Boundary in 2016 was $66,480, which was less than the provincial median of $69,995.
Jobs in the retail and wholesale industries employ the greatest number of people, closely followed by health care and social assistance in both the region and the province.

On average, 15 per cent of Columbia Basin-Boundary residents, or 16,830 families, were considered low income in 2016.

The median after-tax income for these families ranged between $26,624 per year for families with no children to $47,320 for families with three or more children.

**Aging and moving**

The snapshot also gives insight into the make-up of the population.

About 173,000 people live in the Kootenay-Columbia-Boundary area, an increase of about 1,320.

Invermere, Kimberley, and Radium are among the fastest-growing communities in the Basin. Greenwood, Fruitvale and Canal Flats were shrinking the fastest.

The Kootenay’s population is getting older, faster. The average age was 44, and the fastest-growing cohort by far were seniors. There was a 41 per cent increase in the number of Kootenay residents over 65, while the numbers of both youth (under 19) and 19 to 65 year olds declined.

Overall, our population is expected to decline by about five per cent by 2041, while the province’s overall population is expected to climb more than 25 per cent.

**Racial makeup**

The numbers show the population of the area remains overwhelmingly white and European. Only about 3.6 per cent of the population belongs to a visible minority group, which is well below the provincial average of 30.3 per cent. People with South Asian, Filipino and Chinese ethnicities make up the greatest proportion of the visible minority population in the Columbia Basin-Boundary.

**Crime down**

You may not know it from local community Facebook pages, but crime is down in the region, according to stats.

“Crime rates (including violent crimes) in our region were at their lowest in 2014 since 1998,” the report says. “Crime severity fluctuates annually in our region, but has decreased 37 per cent from 1998 to 2017. We continue to be well below the provincial average on the crime severity index.”

**Policy development**

The check-up is important to residents, organizations, businesses and local governments to understand present conditions and trends. The data in the report informs decision making that shapes the future of communities in the region.
“RDI is continuing to provide research on well-being to support evidence-based decision making across the Columbia Basin-Boundary,” says Dr. Adela Tesarek Kincaid, Rural Development Institute lead researcher at Selkirk College. “The suite of State of the Basin research initiatives will continue to assist local communities by providing relevant and reliable data.”

The 2019 snapshot report is part of the State of the Basin initiative that monitors and reports on indicators of social, economic, cultural and environmental well-being in the Columbia-Basin Boundary. The initiative helps inform citizens and organizations through access to accurate, credible and timely information; encourage understanding of complex issues; signal areas to celebrate achievements or identify challenges; and motivate discussion, information sharing and collaborative actions.
The snapshot looks at population growth in Basin communities.
The snapshot shows a real gap between demand for retail workers and wages offered in that field.
Happy Holidays from Recycle BC!
From our home to yours, we wish you a warm and jolly holiday season filled with cheer! Enjoy the holidays and Happy New Year.
Holiday Packaging Campaign
Our 2019 Holiday Packaging campaign launched this week with display ads and social media posts, directing residents to RecycleBC.ca/Seasonal-Packaging. This campaign builds on our previous holiday packaging campaigns by highlighting common packaging material that can increase in volume during the holidays.

One update for 2019 is the new "Return to Depot" category which includes icons for foam packaging, plastic bags and overwrap and other flexible plastic packaging. All resources including individual material icons are available in the Collector Resource portal.

Recycling Recovery Target Survey
Recycle BC recently added material-specific recovery rates to our program commitments, and we continue to have an overall recovery target. We are conducting a resident survey so we can better understand which accepted materials are not being included in our collection network, and why. This will help us recognize present barriers and future opportunities. We encourage you to take and share the survey link with your residents! Click here to start the survey. The survey will be open for approximately 2 weeks (until we achieve a statistically relevant sample).

Sample Social posts:
#RecycleBC wants to ensure as much packaging and paper recycling as possible is being collected from BC residents, and they want to hear from you! Be part of the solution, have your say! https://bit.ly/2PgyWtJ

#RecycleBC wants to hear from BC residents about their recycling habits! Have your say and share your ideas! Survey: https://bit.ly/2PgyWtJ

Whether you're an all-star recycler or a not-so-great recycler, #RecycleBC wants to hear from you! Help us increase the amount of residential packaging and paper collected in BC. Share your ideas: https://bit.ly/2PgyWtJ

GHG Reporting Reminder
We’ve recently updated our Greenhouse Gas (GHG) Reporting webpage, including contact information:

Email: greenhousegas@recyclebc.ca
Phone: 1-855-875-3596

Recycle BC Colouring Book
With inspiration from some of our collectors, we recently created a Recycle BC informational colouring book to bring recycling education into resident's homes.

The book explains each material category and where it can be recycled; material that's depot-only is highlighted where necessary.

A print-ready PDF is now available in the Collector Resource portal.

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**Additional Campaign Materials**

Campaign materials from past campaigns are available for use, with various creative elements available for each campaign, including social media for all. These are generally not time-limited, so please feel free to use for your promotion and education activities as desired. All elements are available in the Collector Resource portal.

**2019 Fall Campaign** (posted October 31, 2019)

**Hazardous Material** (posted August 1, 2019)

**Recycle Today** (posted June 24, 2019)
In Case You Missed It: CBC Marketplace

CBC Marketplace ran a story in late September 2019 exposing challenges related to plastics recycling in BC. As part of the story, Marketplace executed one-time, business-to-business transactions with three waste management companies for the recycling of bales of soft plastics. The reported suggested these were a proxy for how material are handled in BC's residential recycling system.

Recycle BC published an official response and sent it Marketplace, who posted it on their website one week after their story aired. Over the past months, activity around this story has died down but should you encounter any questions or concerns from residents related to this, or plastics recycling in BC, our response is available on our website.

Questions?
If you have any questions or need any assistance or information, please don't hesitate to contact me.
COVER SHEET

INQUIRIES BY COUNCIL OF ADMINISTRATION

NIL
COVER SHEET

NOTICE OF MOTION

NIL
QUESTIONS FROM PUBLIC OR PRESS

Guidelines:

1. Questions may be asked of any Council member but must be directed through the Chair
2. Questions must be actual questions and not statements or opinions by the questioner
3. Questions should be related to meeting agenda topics
4. Chair will recognize the questioner and will direct questions to the Councillor or staff member whom he/she feels is best able to reply
NOTICE OF INCAMERA

THAT in accordance with Section 90(1)(c), labour relations or other employee relations;

AND THAT persons other than Council members and municipal officers be excluded from the meeting.
COVER SHEET

ITEMS BROUGHT FORWARD FROM INCAMERA

NIL
COVER SHEET

ADJOURNMENT