



Village of Nakusp

Council Procedure Amending Bylaw No. 745, 2024

A BYLAW TO AMEND COUNCIL PROCEDURE BYLAW NO. 711, 2022

The Municipal Council of the Village of Nakusp, in an open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as “Council Procedure Amending Bylaw No. 745, 2024.”
2. That the Council Procedure Bylaw No 711, 2022, be amended as follows:
 - a. By striking out section 5.2 (a) and inserting the following:
5.2 (a) be held on the second (2nd) and fourth (4th) Monday of each month except for when regular COTW meetings are scheduled as per section 36.2 (a) of this bylaw.
 - b. By striking out section 8.1 and inserting the following:
8.1 The following meetings may be conducted by electronic means:
 - a) Regular Council meetings;
 - b) Special Council meetings;
 - c) Council Committees; and,
 - d) Committee of the Whole.
 - c. By striking out section 11.1 and inserting the following:
11.1 In addition to provision of the Community Charter with respect to the expulsion of a person from a Council, COTW, or Council Committee meetings, for certainty, where meetings are conducted by electronic means, or where the member of public is participating by electronic means, the *Chairperson* may direct the *CAO* to disconnect the member of public from the meeting.
 - d. By striking out section 16.1 and inserting the following:
16.1 The agenda for all regular Council meetings contains the following matters in the order in which they are listed below:
CALL TO ORDER
LAND ACKNOWLEDGEMENT
INTRODUCTION OF LATE ITEM(S)
A - Adoption of Agenda
B - Adoption of Minutes
C - Presentation, Delegations, and Petitions
D - Public Hearing(s)
E - Business Arising from Minutes
F - Unfinished Business
G - Monthly Reports:



First Meeting of the month - Council, Council Committees, COTW

Second Meeting of the month – Staff

H - Motions Arising from Reports

I - Bylaws

J - New Business

K - Information Item(s)

L - Action Item(s)

M - Notice of Motion

N - Questions from Public or Press

O - Notice of In-Camera

P - Item(s) brought forward from In-Camera

Q - Adjournment

e. By inserting the following and renumbering the remaining sections of the Bylaw accordingly:

36. (1) All COTW regular meetings must occur within the Emergency Service building except when Council resolves to hold meetings elsewhere.

(2) Regular COTW meetings must:

(a) be held in place of regular meetings as established in Section 5.2 (a) on the second Monday in February, April, and June and the fourth Monday in October;

(b) start at 6:30 PM;

(c) be adjourned by 8:30 pm, as notified by the CAO, on the day scheduled for the meeting unless Council resolves via a unanimous vote to proceed beyond that time;

(d) When such meeting falls on a statutory holiday, the meeting shall be held the following Wednesday;

(e) Notice of Regular COTW meetings will be provided in accordance with Section 6.1 of this bylaw.

(f) Where revisions are necessary to the annual schedule of regular COTW meetings, the CAO must, as soon as possible, post a notice at the Public Notice Posting Place which indicates any revision to the date, time, and place or cancellation of a regular COTW meeting.

(3) Regular COTW meetings may be cancelled or postponed in accordance with sections 5.3 (a) & (b).

(4) The agenda for all regular COTW meetings contains the following matters in the order in which they are listed below:

CALL TO ORDER

LAND ACKNOWLEDGEMENT

INTRODUCTIONS OF LATE ITEM(S)

A - Adoption of Agenda



- B - Adoption of Minutes
- C - Unfinished Business
- D - Delegations, Petitions, Presentations
- E - Monthly Reports
- F - Bylaw & Policy Review
- G - New Business
- H - Information Items
- I - Questions from the Press or Public
- J - Adjournment

- (5) An item of late business not included on the agenda must not be considered at a regular COTW meeting unless Council approves introducing the late item at the time allocated for such matters.
- (6) The deadline for the late item(s) to be included on the agenda is 12:00 PM (Noon) on the day of the COTW meeting, and the CAO must receive them.
- (7) The number of any presentations at any COTW meeting shall be a maximum of two (2) unless the CAO authorizes otherwise.
- (8) Delegations must submit a copy of their presentation to the CAO by noon on Wednesday before the meeting.
- (9) Each delegation must be limited to ten (10) minutes unless a unanimous vote of those members present agrees to a longer period.

f. By striking out section 44.3 in its entirety from the exiting bylaw numbering.

READ A FIRST TIME THIS __ DAY OF ____, 2024

READ A SECOND TIME THIS __ DAY OF ____, 2024

READ A THIRD TIME THIS __ DAY OF ____, 2024

ADOPTED THIS __ DAY OF ____, 2024

Mayor

Chief Administrative Officer