

VILLAGE OF NAKUSP

BYLAW NO. 661, 2016

A Bylaw to regulate the operation and maintenance of cemeteries **CONSOLIDATED TO INCLUDE BYLAW 661, 703 & 710, 2022**

WHEREAS according to the *Cremation, Interment and Funeral Services Act* every operator must adopt bylaws respecting the administration and operation of cemeteries;

NOW THEREFORE the Council of the Village of Nakusp in open meeting assembled, enacts as follows:

PART I - INTERPRETATION

- 1.1** This Bylaw may be cited for all purposes as the 'Cemetery Operation and Administration Bylaw No. 661, 2016.
- 1.2** Village of Nakusp Cemetery Bylaw No. 589 and all amendments thereto are hereby repealed.
- 1.3** In this bylaw unless the context otherwise requires, the singular shall include the plural and the masculine includes the feminine gender.
- 1.4** The headings contained in this bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope of the intent of the provisions of this bylaw.
- 1.5** If any portion of this bylaw is for any reason held to be invalid by any court of competent jurisdiction, the invalid portion shall be severed and the severance shall not affect the validity of the remainder.
- 1.6** In this Bylaw, unless the context otherwise requires:

“BOARD OF CEMETERY TRUSTEES” means the Council of the Village of Nakusp;

“CAO” means the Chief Administrative Officer of the Village of Nakusp;

“CARETAKER” means the person or persons duly appointed or employed by the Village as the Director of Operations or such other Village employee or employees as he or she designates;

Cemetery Operation & Administration Bylaw No. 661, 2016 – Page 2

“CARE FUND” means a fund established for the upkeep and repair of cemeteries and the grave spaces and memorials therein;

“CEMETERY” means and includes all parcels or tracts of land owned, used or maintained by the Village as cemeteries either within or without the municipality;

“CORONERS ACT” means Chapter 15 of the Revised Statutes of British Columbia, 2007, as amended or replaced from time to time;

“COUNCIL” means the Council of the Village of Nakusp;

“CREMATION, INTERMENT AND FUNERAL SERVICES ACT” means Chapter 35 of the Revised Statutes of British Columbia, 2004, as amended or replaced from time to time;

“CREMATED REMAINS or CREMAINS” means the ashes resulting from cremation of human remains;

“HEALTH ACT” means Chapter 179 of the Revised Statutes of British Columbia, 1996, as amended from time to time;

“HUMAN REMAINS” means a dead human body in any stage of decomposition; a stillborn infant; but does not include cremated remains;

“INFECTIOUS DISEASE” means those defined in the Regulations made pursuant to the *Public Health Act*;

“INTERMENT” means disposition by burial of human remains or cremated remains in a cemetery;

“MEDICAL HEALTH OFFICER” means the person duly appointed from time to time by the Province of British Columbia to act a Medical Health Officer for the Village;

“MEMORIAL” means a marker, headstone, tombstone, monument, plaque, tablet or plate on a grave or plot;

“MINISTER” means that member of the Executive charged by charged by Order of the Lieutenant Governor-in-Council with the administration of the *Cremation, Interment and Funeral Service Act*, and includes a person designated in writing by the Minister;

“OPERATOR” means the Village of Nakusp;

“PLOT” means an area of the Cemetery used or intended to be used for the interment of human remains or cremated remains – grave space;

“TREASURER” means the person duly appointed as such by the Municipal Council;

“VEHICLE” means all vehicles as defined in the “Motor Vehicle Act”, being Chapter 318 of the Revised Statutes of British Columbia, 1996, and shall also include motorcycles, bicycles, snowmobiles and all terrain vehicles;

“VILLAGE” means the Village of Nakusp;

“VITAL STATISTICS ACT” means Chapter 479 of the Revised Statutes of British Columbia, 1996, as amended from time to time.

PART II – CEMETERY

2.1 The following lands owned or maintained by the Village have been set aside as A Cemetery:

- a. Parcel 8 (Explanatory Plan 35423I) District Lot 397 Kootenay District, 916 Broadway Street, PID 016-404-131, Folio 553-00010.000 (Hillcrest)
- b. Assigned Parcel 10 (Reference Plan 54092I) District Lot 397 Kootenay District except part on Plan 11086, 920 Broadway Street, PID 016-404-157, Folio 553.00012.000 (Women’s Institute)
- c. Lot 15 District Lot 397 Kootenay District Plan NEP23171, 918 Broadway Street, PID 023-459-506, Folio 553.00010.150 (Roman Catholic)
- d. Lot 16 District Lot 397 Kootenay District Plan NEP23171, 914 Broadway Street, PID 023-459-514, Folio 553.00010.160 (Legion)
- e. Lot A District Lot 7896 Kootenay District Plan 5875, Alexander Road, PID 014-327-210, Folio 710.02570.000 (Glenbank)

and are outlined in black on the maps attached as Schedule ‘A’.

2.2 The Cemetery shall be set apart and used as a place of burial of Human Remains or Cremated Remains and for purposes incidental and ancillary thereto, and for no other purpose whatsoever.

2.3 A copy of the plan of the Cemetery shall be filed with the Minister and copies shall also be kept available for public inspection in the Municipal Office and at such other places as may be deemed necessary.

2.4 Council is hereby delegates as the Board of Cemetery Trustees to operate the Cemetery under this bylaw, with all such power and authority as it necessary to permit such operation.

- 2.5 The Village reserves the right to reconfigure or change the boundaries or grading of the Cemetery or change the locations of, or remove or re-grade any roads, driveways, walkways or landscaping or other Cemetery lands or improvements.

PART III – LICENSE TO USE THE CEMETERY

- 3.1 The Village may sell to any person, or his authorized agent, a vacant grave space or spaces for the exclusive use by him or his executors or administrators, and upon payment of the said fees, as set out in the Village of Nakusp Fees and Charges Bylaw, shall be granted a license in a form as provided by the Village.
- a. Where an “Application to Reserve/Transfer A Cemetery Plot – Schedule B” has been completed, in order to reserve a grave space for future use, the person purchasing the grave space must advise the full legal name(s) of the person(s) who will be interred in that space or spaces;
 - b. The license holder must provide a true statement on the “Interment Permit – Schedule D”, as far as practical, of: the name; age; sex; whether or not death was caused by an infectious disease; name of the attending physician, if any; and such other information as may be reasonably required;
 - c. If ashes are to be placed in a plot, which already contains ashes or remains, the applicant must provide a declaration, in the form of “Lawful Declaration Authority - Schedule C”, declaring that he is the holder of the license for said plot or that he is the Executor or Administrator of the Holder of the License, in accordance with Sections 5 and 8(3)(b)(i) of the *Cremation, Interment and Funeral Services Act*;
 - d. In respect of an unused (reserved) plot, the purchaser has a right of a 50% refund upon written application stating the reason the plot is no longer required.
- 3.2 The Village reserves the right to refuse to sell the use of more than two grave spaces to any one individual.
- 3.3 A holder of a grave space or spaces may sell or transfer a reserved grave space to another individual by first notifying the Village, in writing, giving the full particulars of the name, address or other description of the person to whom the transfer is desired. Upon completion of an ‘Application to Reserve/Transfer a Cemetery Plot - Schedule B’ application by the new Licensee, the receipt of the transfer fee, in accordance with the Village of Nakusp Fees and Charges Bylaw, and upon compliance with the requirements of this Bylaw, the Village shall make the desired transfer.

- 3.4 All licenses issued for use of grave spaces in the cemetery shall be subject to the provisions of this Bylaw and all bylaws now or hereafter to be passed by Council and shall be subject to the *Cremation, Interment and Funeral Services Act*, and amendments thereto.
- 3.5 If a grave space previously sold has not been used and
- a. the lot holder with the right of interment, if living, would be at least 90 years of age,
 - b. a period of at least 50 years has elapsed from the date the space was sold, and
 - c. the operator has been unable to locate the space holder after having given notice by mailing or delivering the notice to the last known mailing address provided to the operator
- the operator may apply to the registrar for permission to reclaim the grave space and to sell it to another person.
- 3.6 The license issued for the sale of a grave space (“Application to Reserve/Transfer a Cemetery Plot Schedule B”) must contain a statement setting out the provisions of Section 3.5.

PART IV – FEES AND CHARGES

- 4.1 The fees for interment, disinterment, use of grave space and care of graves, and any other cemetery fees shall be those set out in the Village of Nakusp Fees and Charges Bylaw.

PART V – INTERMENT & EXHUMATION

- 5.1 A person must not dispose of human remains at any place in British Columbia other than
- a. in a cemetery or mausoleum
 - b. by cremation, or
 - c. as prescribed.
- 5.2 A person must not inter human remains unless they are accompanied by a **burial permit or cremation certificate** issued by a vital statistics registrar under the *Vital Statistics Act*.
- 5.3 No body other than a deceased human body shall be interred in the cemetery and no interment of a body shall be made until a **license to inter** the body has been obtained from the Village.
- 5.4 No interment will be permitted **after the hour of 2:00** pm daily or on a Statutory Holiday, unless an additional fee, as set out in the Village of Nakusp Fees and Charges Bylaw is paid.

- 5.5** An Interment Permit, in a form as provided by the Village, must be obtained **at least 48 hours before** any interment can take place, except in the case of a person dying of an infectious disease.
- 5.6** The body of any person who dies having an **infectious disease** shall be interred in accordance with the instructions furnished to the Village by the Medical Health Officer according to the *Health Act*.
- 5.7** The **number of permitted interments** are as follows:
- | | | |
|----|------------------------------------|--|
| a. | Child Plots/Single Cremation Plots | One interment only; |
| b. | Family Cremation Plots | A maximum of six cremated remains; |
| c. | Adult Plots | Up to two interments (one full burial with one cremated remains OR two cremated remains); |
| d. | Family Plots | Up to four cremated remains and one full burial provided that the full burial is interred first. |
- 5.8** No grave shall be dug or opened or closed by any person other than those persons duly authorized by the Village.
- | | |
|----|---|
| a. | graves will be opened no later than two hours prior to the funeral; |
| b. | graves will be closed on the same day of the funeral, as soon as possible after the grave side service is complete; |
| c. | the Funeral Director, or another responsible adult, must remain at the site until the operator returns to close the grave. |
| d. | existing graves, sealed over with a concrete pad/slab, will remain undisturbed – additional remains are prohibited from being placed in such a grave. No new cement pads shall be poured over the top of any grave space. |
- 5.9** No vaults or other methods of interment above ground level shall be permitted in the cemetery, unless in a designated area.
- 5.10** Each interment in the cemetery, other than the interment of cremated remains, shall be made in a grave dug to provide not less than three feet of earth between the top surface of the ground and the top surface of the vault or grave liner enclosing the coffin or casket.
- 5.11** No deceased person interred in the cemetery shall be exhumed without a written order being first obtained from the proper authority in accordance with the requirements of the *Cremation, Interment and Funeral Services Act*, and the issuance of a “Disinterment Permit - Schedule F”, subject to the fees set out in the Village of Nakusp Fees and Charges bylaw.

- 5.12** Section 5.11 does not apply if human remains are to be disinterred from one plot and interred in another plot in the same cemetery, or if human remains are to be exhumed or disinterred on the authority of an order of a court or under the *Coroners Act*. A Disinterment Permit shall still be required.

PART VI – CEMETRY CARETAKER

- 6.1** A cemetery caretaker shall be responsible for the following:
- a. to dig and prepare, or cause to be dug and prepared, all plots required to be dug;
 - b. to install, or arrange for the installation of all memorial tablets;
 - c. to carry out, or cause to be carried out, the general work of the cemetery to maintain it in a neat and tidy condition, including the maintenance of paths, gates, fences and other cemetery improvements; and,
 - d. to maintain records as required.

PART VII – ADMINISTRATION AND PERPETUAL CARE FUND

- 7.1** The Village shall maintain records as necessary to the administration and management of the cemetery and as required by the Regulations under the *Cremation, Interment and Funeral Services Act*.
- 7.2** A fund shall be established to be known as the ‘Perpetual Care Fund’ and such funds shall be administered in accordance with the requirements of the Regulations made under the *Cremation, Interment and Funeral Services Act* for the establishment and administration of the Perpetual Care fund and with the procedures hereinafter set out.
- a. an account shall be established to be known as the ‘Perpetual Care Fund Account’ into which the Treasurer shall pay all funds received for Care Fund purposes.
 - b. on all licenses for the use of grave spaces sold, the Treasurer shall pay into the ‘Perpetual Care Fund Account’, from the amount received for each license sold, the fee specified in the Village of Nakusp Fees and Charges Bylaw.
 - c. on all licenses for the use of grave spaces, and all contracts or agreements for the sale of such licenses, the amount required to be used for Care Fund purposes shall be specified, provided that the amount so specified shall not apply to grave space made available by the Village free of charge for indigent burial.
 - d. any owner of a memorial marker or tablet desiring to install same in the cemetery shall make application in the form of “Application to Install Memorial – Schedule E” and shall pay to the Village, prior to the installation of such memorial, a fee as per the Village of Nakusp Fees and Charges Bylaw as a contribution to the Perpetual Care Fund and such amounts, when received, shall be paid by the Treasurer into the Perpetual Care Fund.

- e. investment of funds received for Care Fund purposes shall be made as required by the Regulations under the *Cremation, Interment and Funeral Services Act*.
- f. the income from the Perpetual Care Fund including any appreciation shall be used for the sole purpose of upkeep and maintenance of the property licensed and the cemeteries of which it forms part.
- g. the original principal sum of the Perpetual Care Fund shall not be reduced otherwise than in accordance with an order of the Registrar appointed under the *Cremation, Interment and Funeral Services Act* to the Regulations under the *Cremation, Interment and Funeral Services Act*.
- h. a separate account of all monies received under the provisions of this Bylaw and all monies expended hereunder shall be kept by the Treasurer.

PART VIII - MEMORIALS

- 8.1** No memorial marker or tablet shall be placed on any grave space in the cemetery until an “Application to Install Memorial – Schedule E” has been processed and an amount as noted in the Village of Nakusp Fees and Charges Bylaw has been paid to the Village for Care Fund purposes in respect to each memorial which it is desired to install.
- 8.2** No memorial marker or tablet shall be placed on an empty grave, unless in an area designated solely for this purpose.
- 8.3** No grave space in the cemetery shall be defined by a fence, hedge or railing and no memorial other than the type specified in Section 8.4 shall be installed on a grave in the cemetery except in the old sections of the Hillcrest Cemetery, Roman Catholic Cemetery, Women’s Institute Cemetery and Legion Cemetery where a memorial different from that required by Section 8.4 may be installed on a grave, provided permission for such installation is first obtained from the Village.

Bylaw 710, 2022 added stainless steel

- 8.4** Except as may be permitted otherwise by the terms of Section 8.3, no memorial shall be installed on a grave in the cemetery which is not of the tablet variety, made of stone, bronze or stainless steel and which does not conform to the following size specifications:
 - a. Single Adult Plots or Double Plots (across two adult plots) Maximum 24” x 36”
 - b. All other plots Minimum 8” x 12”;
Maximum 12” x 24”
- 8.5** Memorial markers will be installed on graves by the caretaker subject to the rates shown in the Village of Nakusp Fees and Charges Bylaw and the following specifications:

Bylaw 710, 2022 added stainless steel

- a. memorials of marble, granite, bronze or stainless steel will be installed on plots by the caretaker so as not to project above the natural contour of the ground;
- b. memorials shall be placed on suitable concrete bases so as to allow a lawn mower to cut the grass around such memorials.
- c. memorials shall be placed at the Village's convenience within a reasonable time after receipt.

PART 9 – GENERAL PROVISIONS

- 9.1 Cut flowers, wreaths and floral offerings may be placed on plots but may be removed by the caretaker when their condition is considered to be detrimental to the cemetery. Artificial flowers will be permitted to be placed during the winter until the first grounds maintenance is carried out in the spring.
- 9.2 No person shall plant, remove, cut down or destroy, any trees, shrubs, plants, flowers, bulbs or rocks in the cemetery other than an employee of the Village authorized to do so.
- 9.3 No persons shall damage or deface any memorial, fence, gate or structure in the cemetery or any improvements in the cemetery.
- 9.4 No person, other than the Operator, shall enter the cemetery in a vehicle - unless to facilitate an interment.
- 9.5 No person shall solicit orders for markers, tablets, memorials, cappings, or like works within the limits of the cemetery.
- 9.6 All persons and funeral processions in the cemetery shall follow instructions of the caretaker.
- 9.7 Boxes, shells, toys, wire screens, arbors, trellises, decorations or any other objects are prohibited on any plots or on any land or fence that comprises the cemetery. Containers for flowers are subject to approval of the caretaker and shall be installed by employees of the Village.
- 9.8 No plot shall be decorated with any trees, shrubs or plants.
- 9.9 The discharge of firearms, other than at a military funeral, is prohibited in the cemetery.
- 9.10 Notwithstanding anything herein contained, the administration of the cemetery shall be carried out at all times in accordance with the *Cremation, Interment and Funeral Services Act* and Regulations made hereunder.

- 9.11** An operator is not liable if the operator removes or inadvertently breaks or damages any goods that are left in or on any part of a cemetery if the placement of the goods there by a person is a contravention of the Bylaws.
- 9.12** An operator may remove any object in or on the place of interment if, in the operator's opinion, the object
- a. has been placed there in contravention of the bylaws respecting the place of interment,
 - b. is dangerous,
 - c. impedes the care or maintenance of the place of interment, or
 - d. is unsightly.
- 9.13** An operator of a place of interment is not liable for damage to any object that is removed under Section 9.12.
- 9.14** Before acting under Section 9.12, the operator must give notice to a next of kin of the deceased or other person of record and allow that person reasonable time to correct the problem.
- 9.15** No person shall enter or remain in any part of a cemetery outside of the period from 8 am to 8 pm unless visiting hours are posted.
- 9.16** Requests to repair or improve existing gravesites, beyond the regular cemetery maintenance level of service, are subject to written approval by the Village, the actual costs of which shall be borne solely by the family.

PART X - OFFENCES

- 10.1** Every person who violates any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do, or refrains from doing anything required to be done by any of the provisions of this Bylaw commits an offence and is liable upon conviction to a penalty not less than \$50.00 and not more than \$2000.00, together with the cost of prosecution.

PART XI - SCHEDULES

Bylaw 703, 2022 replaced Schedule B, D, E & F

Bylaw 710, 2022 added stainless steel to Schedule E

- 11.1** Schedules 'A' – 'F' attached hereto form part of this bylaw and are enforceable in the same manner as this bylaw.

PART XII - ADOPTION

12.1 This Bylaw shall come into full force and effect upon final adoption.

READ a first, second and third time this 19th day of September, 2016

ADOPTED this 11th day of October, 2016

Mayor

Chief Administrative Officer

CONSOLIDATED JUNE 29, 2022

Wayne Robinson, CAO



THE VILLAGE OF
N A K U S P

APPLICATION TO RESERVE/TRANSFER A CEMETERY PLOT

Schedule B, Bylaw 661, 2016

Village of Nakusp

Box 280, 91 1st Street NW, Nakusp BC, V0G1R0

Phone: (250) 265-3689

Fax: (250) 265-3788

Date of Application	
Nakusp of Applicant	
Address of Applicant	
Cemetery Reservation for	

Payment for a grave space can be made by Cash, Cheque or Debit at the Village Office and must be made at time of reservation.

Grave Space	GL Code	Price	GST	Total
Adult		\$400.00	\$20.00	
Family		\$700.00	\$35.00	
Infant/Child		\$150.00	\$7.50	
Cremation		\$150.00	\$7.50	
Transfer		\$50.00	\$2.50	
Care Fund				
Adult		\$200.00	\$10.00	
Family		\$200.00	\$10.00	
Infant/Child		\$100.00	\$5.00	
Cremation		\$100.00	\$5.00	
Total Costs				

For use of grave space: Block: _____ Plot: _____
In the Cemetery known as: _____

For the purpose of internment and in accordance with the bylaw, for the time being in force in the Village of Nakusp. In granting this license to: _____ the Village of Nakusp undertakes to maintain a cemetery care fund for maintenance of the grave space, specified herein and the cemetery of which it forms part, and will set aside in trust within the present calendar year for the use of the Cemetery Care Funds a portion of said fee as outlined in the above fee schedule.

The Licensee is hereby notified, in accordance with the terms of the Regulation under the *Cremation, Internment and Funeral Services Act* that memorial markers made only of **marble, granite or bronze** are permitted in the Cemetery; that markers must comply with the Village's size requirements; and that, prior to the installation of a memorial marker on the above licensed grave space, a payment to the Village of Nakusp for the Installation & Care Fund as per the Village of Nakusp Fees and Charges Bylaw. An 'Application to Install Memorial' (Schedule E) must be completed prior to installation of any memorial and installation will be done only by the Village of Nakusp.



THE VILLAGE OF
N A K U S P

APPLICATION TO RESERVE/TRANSFER A CEMETERY PLOT

Schedule B, Bylaw 661, 2016

Village of Nakusp

Box 280, 91 1st Street NW, Nakusp BC, V0G1R0

Phone: (250) 265-3689

Fax: (250) 265-3788

If a grave space previously sold has not been used and

- a) The lot holder with the right of interment, if living, would be at least 90 years of age,
- b) A period of at least 50 years has elapsed from the date the space was sold, and
- c) The operator has been unable to locate the space holder after having given notice by mailing or delivering the notice to the last known mailing address provided to the operator the operator may apply to the registrar for permission to reclaim the grave space and to sell it to another person.

In respect of an unused (reserved) plot or a cancellation, the purchaser has a right of a 50% refund upon written application stating the reason the plot is no longer required.

I agree to accept the above written license upon the terms and subject to the conditions above expressed.

SIGNATURE OF THE LICENSEE: _____



Village of Nakusp
PO Box 280, 91 First St. NW
Nakusp, BC V0G 1R0
Tel: 250-265-3689 Fax: 250-265-3788

Schedule C
Bylaw 661, 2016

VILLAGE OF NAKUSP – LAWFUL AUTHORITY DECLARATION

1. I declare, represent and warrant to the Village of Nakusp that:
 - (a) I am either:
 - (i) the Holder of the license for the Plot issued under the Bylaw (the "License") or
 - (ii) (pursuant to Part III of Bylaw 661) the executor or administrator of the Holder of the License.
 - (b) I have obtained lawful authority under the *Cremation, Interment and Funeral Services Act* to request interment of the remains of the Deceased in the Plot.

2. In consideration of the Village of Nakusp relying on this Authorization in permitting interment of the remains of the Deceased in the Plot, I hereby for myself, my heirs, executors, administrators and successors:
 - (a) release and forever discharge the Village of Nakusp, its officers and employees, from any and all action, causes of action, claims and demands for, upon or by reason of any damage, loss or injury which heretofore has been or hereafter may be sustained as a consequence of interring the remains of the Deceased in the Plot; and
 - (b) agree to indemnify and save the Village of Nakusp, its officers and employees harmless from all claims or possible claims referred to in 2(a) above.

Dated at the Village of Nakusp this _____ day of _____, 20____.

_____)
Witness

_____)
Signature

_____)
Address

_____)
Address

_____)

_____)



THE VILLAGE OF
N A K U S P

INTERMENT PERMIT
Schedule D, Bylaw 661, 2016
Village of Nakusp
Box 280, 91 1st Street NW, Nakusp BC, V0G1R0
Phone: (250) 265-3689
Fax: (250) 265-3788

I, _____ (name), hereby authorize the Village of Nakusp to inter the:
REMAINS/ASHES of _____ (name) interred in Block
_____ Plot _____ Tier _____ Quad. Sec. _____ of the _____ cemetery on the _____
day of _____, 20__ at _____ o'clock and **agree to pay the following fees, in advance:**

Site Preparation	GL Code	Price	GST	Total
Adult		\$600.00	\$30.00	
Infant/Child		\$475.00	\$23.75	
Cremation		\$150.00	\$7.50	
Grave Liner				
Adult		\$350.00	\$17.50	
Infant/Child		\$150.00	\$7.50	
Cremation		\$100.00	\$5.00	
Double Cremation		\$200.00	\$10.00	
Exhumation				
Adult		\$800.00	\$40.00	
Infant/Child		\$800.00	\$40.00	
Cremation		\$200.00	\$10.00	
FULL BURIAL AFTER 2 PM WKDAY		\$250.00	\$12.50	
CREMATION AFTER 2 PM WKDAY		\$150.00	\$7.50	
BURIAL WEEKENDS/STATS		\$400.00	\$20.00	
Total Costs				

Date of Death	
Age of Deceased	
Male or Female	
Name Next of Kin	
Relationship to Deceased	
Address	
Death from Infectious Disease	
If Yes, name of attending Physician	
Funeral Home	
Phone Number	

**GRAVES WILL BE OPENED NO LATER THAN TWO (2) HOURS PRIOR TO FUNERAL
GRAVES WILL BE CLOSED ON THE SAME DAY OF THE FUNERAL WITHIN A MAXIMUM OF THREE
HOURS THE TIME SPECIFIED ABOVE.**



THE VILLAGE OF
N A K U S P

INTERMENT PERMIT
Schedule D, Bylaw 661, 2016
Village of Nakusp
Box 280, 91 1st Street NW, Nakusp BC, V0G1R0
Phone: (250) 265-3689
Fax: (250) 265-3788

IT IS MANDATORY THAT THE FUNERAL DIRECTOR (OR OTHER RESPONSIBLE ADULT) STAY AT THE GRAVESITE UNTIL THE OPERATOR RETURNS TO COVER THE GRAVE

I agree to accept the above written license upon the terms and subject to the conditions above expressed.

SIGNATURE OF THE LICENSEE: _____ DATE: _____

FOR OFFICE USE ONLY	
Processed by	
Payment Receipt Number	
Payment Date	
Date Work Completed	
PW Signature	



APPLICATION TO INSTALL MEMORIAL
 Schedule E, Bylaw 661, 2016
 Village of Nakusp
 Box 280, 91 1st Street NW, Nakusp BC, V0G1R0
 Phone: (250) 265-3689
 Fax: (250) 265-3788

Date: _____

I hereby apply to have a memorial **INSTALLED/REPLACED** on the following gravesite:

Name: _____

Cemetery: _____ Plot _____ Block _____ Quadrant/Section _____

Notes: _____

In accordance with and subject to the bylaw for the regulation of Village of Nakusp Cemeteries which may for the time being be in force and effect:

Single Adult Plots or Double Plots (across two adult plots)	Maximum size: 24" X 36"
All other plots:	Minimum size: 8" X 12" Maximum size: 12" X 24"

Memorial markers will be installed on graves by the caretaker subject to the following specifications:

- a) Memorials of marble, granite, bronze or stainless steel will be installed on plots by the caretaker so as not to project above the natural contour of the ground;
- b) Memorials shall be placed on suitable concrete bases so as to allow a lawn mower to cut the grass around such memorials.

FEE FOR INSTALLATION OF MEMORIAL (PAID IN ADVANCE)			
Price: \$200.00	Care Fund: \$50.00	GST: \$12.50	Total: \$262.50
Vadim Code:	GL Code:	*fees as specified in the Village of Nakusp Fees and Charge bylaw	

ARRANGEMENTS FOR MEEMORIALS TO BE DELIVERED TO THE PUBLIC WORKS YARD MUST BE MADE NO LATER THAN TEN (10) DAYS PRIOR TO DATE OF INSTALLATION.

Name of Applicant	
Mailing Address	
Phone Number	

Signature of Applicant: _____



THE VILLAGE OF

N A K U S P

APPLICATION TO INSTALL MEMORIAL

Schedule E, Bylaw 661, 2016

Village of Nakusp

Box 280, 91 1st Street NW, Nakusp BC, V0G1R0

Phone: (250) 265-3689

Fax: (250) 265-3788

FOR OFFICE USE ONLY

FOR OFFICE USE ONLY	
Payment Receipt Number	
Payment Date	
Date Memorial Received	
Date Memorial Installed	
Employee Signature	



DISINTERMENT
 Schedule F, Bylaw 661, 2016
 Village of Nakusp
 Box 280, 91 1st Street NW, Nakusp BC, V0G1R0
 Phone: (250) 265-3689
 Fax: (250) 265-3788

DISINTERMENT PERMIT #	
DATE OF DISINTERMENT	

In consideration of the “Disinterment/Exhumation Request”, issued by the Business Practices & Consumer Protection Authority, permission is hereby given to:

To have the remain of:	
Disinterred from the:	
To be interred:	

In accordance with the Village of Nakusp Fees and Charges Bylaw, a fee for exhumation, plus applicable taxes, (Cash, Cheque or debit) shall be collected prior to the disinterment.

Exhumation	GL Code	Price	GST	Total
Adult		\$800.00	\$40.00	
Infant/Child		\$800.00	\$40.00	
Cremation		\$200.00	\$10.00	
Total Costs				

The Village has been assured that no further authorization is required from the Coroner’s Office of the Health Authority in regards to this matter and that the cause of death was not from an infectious disease.

It is understood that the funeral home shall be directly responsible for:

- Receiving the human remains immediately after the plot is opened;
- Removal of the human remains from the open grave;
- Transportation of the human remains in accordance with the regulations.

The Village shall not be held liable for any damage to or deterioration in the condition of the interred container or remains.

I agree to accept the above written license upon the terms and subject to the conditions above expressed.

SIGNATURE OF THE LICENSEE: _____ DATE: _____



THE VILLAGE OF
N A K U S P

DISINTERMENT
Schedule F, Bylaw 661, 2016
Village of Nakusp
Box 280, 91 1st Street NW, Nakusp BC, V0G1R0
Phone: (250) 265-3689
Fax: (250) 265-3788

FOR OFFICE USE ONLY	
Processed by	
Payment Receipt Number & Date	
Date License Issued:	
Date Work Completed	
PW Signature	